

**From:** [Authorisations](#)  
**To:** S 47F  
**Cc:** [Authorisations](#)  
**Subject:** LEX7289 Obligations to authorise electoral matter  
**Date:** Wednesday, 12 March 2025 9:54:15 AM  
**Attachments:** [LEX7289 Obligations to authorise electoral matter.pdf](#)  
[Election flowchart.pdf](#)

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Dear Ms Brown

Please find attached correspondence from the Australian Electoral Commission.

If you have any queries, please email [authorisations@aec.gov.au](mailto:authorisations@aec.gov.au).

Kind regards

S 22

Electoral Authorisation Team  
Australian Electoral Commission  
T: 13 23 26

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Our Ref: LEX7289

Tina Brown

**S 47F**

Dear Ms Brown

### **Failure to authorise electoral matter**

With an upcoming federal election, this letter is to assist you in meeting your authorisation obligations when communicating matter relating to federal electoral events.

We would like to extend our appreciation for your on-going efforts to comply with the authorisation requirements and note many of your Facebook and Instagram posts, including paid-for ads, as well as your website, are generally compliant.

The Australian Electoral Commission (AEC) has become aware that you are communicating electoral matter on your social media pages that is not authorised as required by:

- section 321D of the *Commonwealth Electoral Act 1918* ('Electoral Act'), and
- the *Commonwealth Electoral (Authorisation of Voter Communication) Determination 2021* ('the Determination').

The relevant communications that require correction are as follows:

- Videos / reels on your Facebook page
  - <https://www.facebook.com/reel/630020856061043>
  - <https://www.facebook.com/reel/1164028208455162>
- Videos / reels on your Instagram page
  - <https://www.instagram.com/p/DGm4NXqvVBA/>

### **What communications need to be authorised**

You need to authorise communications containing electoral matter if the communication is:

- a **paid advertisement** which is approved by a person, including any paid-for social media posts.
- **printed matter** – a communication that forms part of a sticker, fridge magnet, leaflet, flyer, pamphlet, notice, poster or how-to-vote card and the content was approved by a person
- a communication made by, or on behalf of, a **disclosure entity**.

*\*(unless exceptions apply)*

A disclosure entity includes a person or entity that incurs expenditure over \$16,900 for 2024-25, communicating electoral matter. A disclosure entity also includes a person or entity that is registered and/or has reporting requirements under the Electoral Act (i.e. a registered political party, an associated entity, an electoral donor, a significant third party, a member of the House of Representatives or Senator, or a candidate in an election or by-election).

### Particulars and placement of the authorisation

The content of an authorisation message will depend on:

- who approved the communication (e.g. a person or an entity)
- how the message is communicated (e.g. in print form such as a poster or flyer, a video posted on a website, a post on social media, etc).

Section 321D of the Electoral Act and section 12 of the Determination, require the authorisation for social media posts and videos and reels containing electoral matter include and be placed as follows:

#### Authorisation particulars:

*Required authorisation particulars for communications other than printed communication, authorised by a disclosure entity who is a natural person*

- the name of the person
- the relevant town or city of the person

#### Placement:

*Required authorisation particulars for a video (including social media videos and reels)*

- displayed and announced at the end of the communication

The authorisation must also be:

- reasonably prominent
- legible at a distance in which the communication is intended to be read
- not placed over complex pictorial or multicoloured backgrounds
- be in a text that contrasts with the background on which the text appears

### Action

Please ensure that the video/reels on Facebook and Instagram includes an authorisation that is compliant by **Tuesday 18 March 2025** and that all other communications containing electoral matter are also properly authorised. Please also confirm via email to [authorisations@aec.gov.au](mailto:authorisations@aec.gov.au) once compliance has been actioned.

There are penalties for failing to comply with the authorisation requirements.

**Election expenditure and donation disclosure requirements**

If you intend to spend more than \$16,900 for 2024-2025 on election advertising, receives donations or makes donations to another entity campaigning for the election, you may also have an obligation to report that information under the Electoral Act. More information about the [Financial disclosure](#) is on the AEC website.

If you have any questions relating to funding and disclosure requirements, please call the FAD line on 02 6271 4552 or email [fad@aec.gov.au](mailto:fad@aec.gov.au).

If you have any further questions about the electoral authorisation requirements, please contact the AEC at [authorisations@aec.gov.au](mailto:authorisations@aec.gov.au).

**Further information**

For further information, see the [Authorising electoral communications](#) website, which includes:

- [Authorisations Better Practice Guide](#)
- [Authorisation flowchart \(Attachment A\)](#)
- [What needs to be included in the authorisation message?](#) (see the table at s 321D(5) of the Electoral Act)
- [What are the formatting and placement requirements?](#) (see sections 11 and 12 of the Determination)

The AEC's general advice is "if in doubt, authorise it".

**S 22**

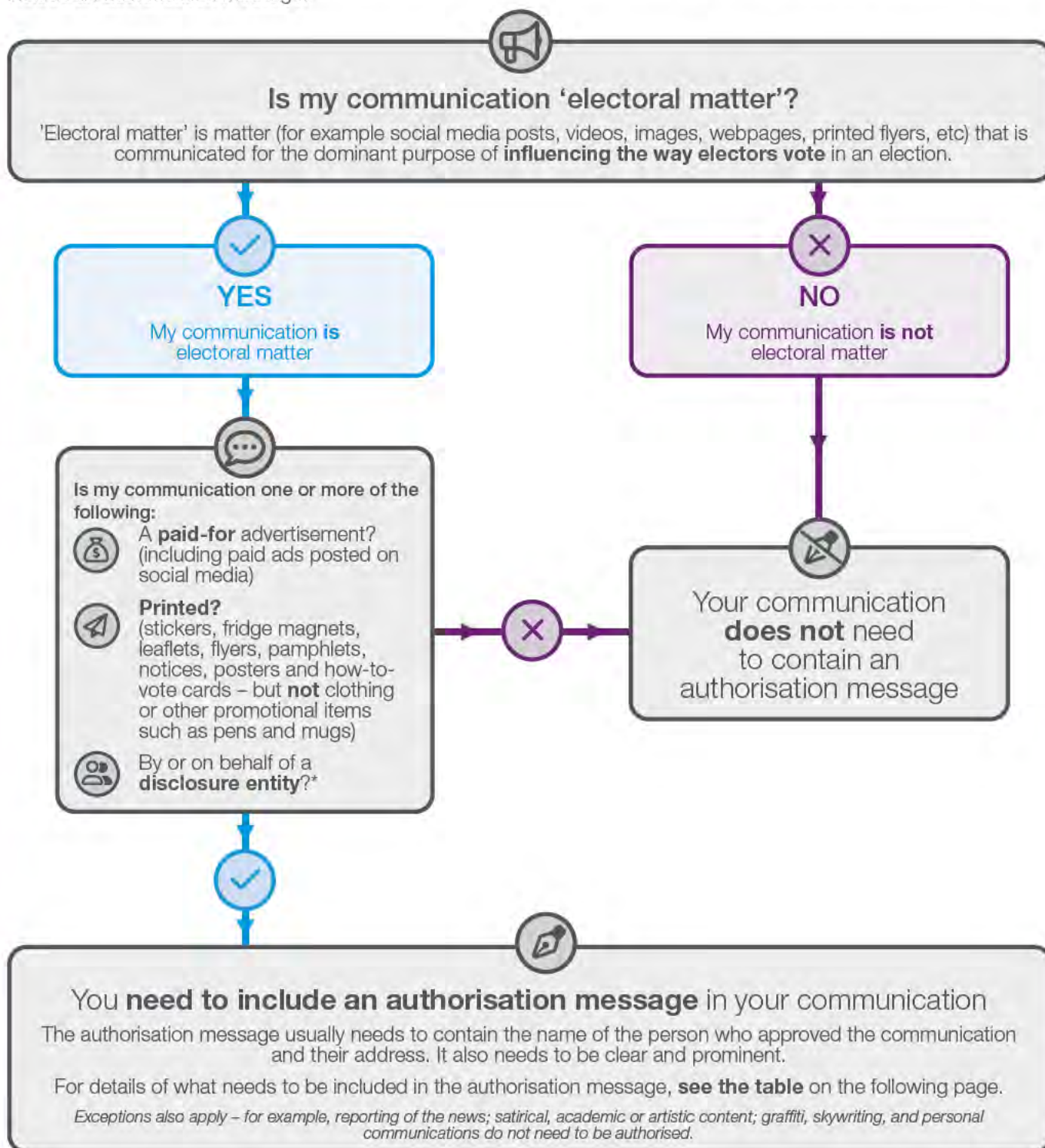
Electoral Authorisation Team  
Australian Electoral Commission

12 March 2025



# Does your **electoral communication** need to be authorised?

If you are creating content about an election and sharing it, it may need to include an authorisation message that makes clear who approved it. Answer the questions below to determine if your electoral communication needs to include an authorisation message.



\*A 'disclosure entity' is a:

- registered political party
- associated entity
- donor

- third party
- significant third party
- candidates
- Member of the House of Representatives or senator

## What needs to be included in an **authorisation message**?

If ...	The following information must be included in the authorisation message
the communication is a sticker, fridge magnet, leaflet, flyer, pamphlet, notice, poster or how to vote card authorised by a disclosure entity* that is not a natural person	<ul style="list-style-type: none"> <li>(a) the name of the entity;</li> <li>(b) the address of the entity;</li> <li>(c) the name of the natural person responsible for giving effect to the authorisation</li> </ul>
the communication is any other communication authorised by a disclosure entity that is not a natural person	<ul style="list-style-type: none"> <li>(a) the name of the entity;</li> <li>(b) the relevant town or city of the entity;</li> <li>(c) the name of the natural person responsible for giving effect to the authorisation</li> </ul>
the communication is a sticker, fridge magnet, leaflet, flyer, pamphlet, notice, poster or how to vote card authorised by a disclosure entity who is a natural person	<ul style="list-style-type: none"> <li>(a) the name of the person;</li> <li>(b) the address of the person</li> </ul>
the communication is any other communication authorised by a disclosure entity who is a natural person	<ul style="list-style-type: none"> <li>(a) the name of the person;</li> <li>(b) the relevant town or city of the person</li> </ul>
the communication is a sticker, fridge magnet, leaflet, flyer, pamphlet, notice, poster or how to vote card authorised by an entity that is not a disclosure entity or a natural person	<ul style="list-style-type: none"> <li>(a) the name of the entity;</li> <li>(b) the address of the entity</li> </ul>
the communication is any other communication authorised by an entity that is not a disclosure entity or a natural person	<ul style="list-style-type: none"> <li>(a) the name of the entity;</li> <li>(b) the relevant town or city of the entity</li> </ul>
the communication is a sticker, fridge magnet, leaflet, flyer, pamphlet, notice, poster or how to vote card authorised by a natural person who is not a disclosure entity	<ul style="list-style-type: none"> <li>(a) the name of the person;</li> <li>(b) the address of the person</li> </ul>
the communication is any other communication authorised by a natural person who is not a disclosure entity	<ul style="list-style-type: none"> <li>(a) the name of the person;</li> <li>(b) the relevant town or city of the person</li> </ul>

\*A 'disclosure entity' is a:

- registered political party
- associated entity
- donor

- third party
- significant third party
- candidates
- Member of the House of Representatives or senator

**From:** [Authorisations](#)  
**To:** **S 47F**  
**Cc:** [Authorisations](#)  
**Subject:** LEX7289 Obligations to authorise electoral matter ACTION DUE Tuesday 25 March 2025  
**Date:** Thursday, 20 March 2025 3:48:48 PM  
**Attachments:** [LEX7289 Obligations to authorise electoral matter \(A5659433\).pdf](#)  
**Importance:** High

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Dear Ms Brown

### **Failure to authorise electoral matter**

We would like to extend our appreciation for your on-going efforts to comply with the authorisation requirements and note many of your Facebook and Instagram posts, as well as your website, are generally compliant.

We refer to our letter sent 12 March 2025 via email (attached) which found several breaches to the authorisation requirements. While we note you have updated one Instagram video (<https://www.instagram.com/p/DGm4NXqvVBA/>) to include a correct authorisation statement which is both shown and announced at the end of the video, please be aware that the following Facebook / Instagram videos posts, are still in breach.

Videos / reels on your Facebook page which do not contain a correct authorisation

- <https://www.facebook.com/reel/630020856061043>
- <https://www.facebook.com/reel/1164028208455162>

Videos / reels on your Instagram page which do not contain a correct authorisation

- <https://www.instagram.com/p/DGRqHwLTEQw/>
- <https://www.instagram.com/p/DGWss31TSel/>
- <https://www.instagram.com/p/DHSPpfSpoQS/>

The required authorisation particulars for a video (including social media videos and reels) authorised by a disclosure entity who is a natural person (i.e. a candidate) is:

- the name of the person
- the relevant town or city of the person
- **displayed** and **announced** at the end of the communication

Please add a compliant authorisation to all your social media videos containing electoral matter no later than **COB Tuesday 25 March 2025**. If you do not wish to make your communications since 1 January 2025 compliant, then you can remove them from your social media account until the Federal Election has concluded.

There are penalties for failing to comply with the authorisation requirements.

For further information, see the [Authorising electoral communications](#) website.

The AEC's general advice is "if in doubt, authorise it"

If you have any further questions about the electoral authorisation requirements, please contact the AEC at [authorisations@aec.gov.au](mailto:authorisations@aec.gov.au).

**S 22**

Electoral Authorisation Team  
Australian Electoral Commission  
T: 13 23 26

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**From:** [Mail Delivery System](#)  
**To:** S 47F  
**Subject:** Relayed: LEX7289 Obligations to authorise electoral matter ACTION DUE Tuesday 25 March 2025 [SEC=OFFICIAL]  
**Date:** Thursday, 20 March 2025 3:49:04 PM  
**Attachments:** [Message Headers.msg](#)

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This is the mail system at host s-0025-0001.aec.gov.au.  
Your message was successfully delivered to the destination(s) listed below. If the message was delivered to mailbox you will receive no further notifications. Otherwise you may still receive notifications of mail delivery errors from other systems.  
The mail system

S 47F : delivery via  
161.146.192.133.cs-overrides.local[161.146.192.133]:25: 250 ok: Message  
208442859 accepted

# Authorisations matters: 1 – 7 February 2025

This week, we have had 9 complaints relating to disclosure entities that has led to external correspondence for breaches of s321D of the Electoral Act and the Determination.

The majority of breaches relate to social media communications, specifically the authorisation of individual MPs and Senators accounts and the authorisation of videos.

s 47E(d)

LEX ref	Type of communication	Disclosure entity concerned	Description	Outcome
S 22				
7023	Website	Complaint from disclosure entity regarding candidate (Tina Brown – Independent for Berowra)	<b>Complainant details:</b> Complaint from S 47E(d) <b>Brief description:</b> Complaint regarding local newspaper blog from 2020 written by candidate	Response with EC 5 February
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S 47E(d)

Mr Jeff Pope  
Acting Electoral Commissioner  
Australian Electoral Commission  
Locked Bag 4007  
CANBERRA, ACT 2601

By email: [jeff.pope@aec.gov.au](mailto:jeff.pope@aec.gov.au)

Dear Mr Pope,

I write to you regarding apparent breaches of the *Commonwealth Electoral Act 1918* ('the Act') by Ms Tina Brown, a declared "Independent Candidate" for the Division of Berowra at the next Federal Election, and her associated campaign infrastructure.

**Failure to Register & declare Electoral Expenditure**

Voices of Berowra Inc. & Tina Brown for Berowra Pty Ltd ('the entities') are both entities associated with Ms Brown's candidacy in Berowra and appear to exist wholly, or at least to a significant extent, for the benefit of her campaign.

As you would be aware, a person or entity that meets the definition of an associated entity must register with the AEC within 90 days after being required to register. Further, an associated entity is not permitted to incur electoral expenditure or fundraise any amounts for the purpose of electoral expenditure after that 90-day period should they fail to register.

The entities have both incurred electoral expenditure, evidenced by a significant social media spend of more than \$10,000 since January 2025, and the production of electoral material clearly publicly visible on both entities' respective social media pages and websites ([www.facebook.com/VoicesBerowra](http://www.facebook.com/VoicesBerowra) and [www.facebook.com/tinaberowra](http://www.facebook.com/tinaberowra)).

S 47E(d)

# S 47E(d)

I note that as at the date of this letter, both entities are not registered on the AEC's *Transparency Register*. In my view, both entities have now contravened the provisions of the Act.

## **Registered Office the Same as Candidate's Newspaper Business**

I refer to my correspondence of 24 January 2025 regarding Ms Brown's newspaper, *The Post*. In my correspondence to you, I asked you to inquire as to whether *The Post* was required to be authorised as it was, in my view, electoral matter. In your response to me dated 6 February 2025, you stated that the AEC had not identified any electoral advertising in *The Post*.

Investigations have revealed that Tina Brown for Berowra Pty Ltd, the associated entity mentioned above, has its registered office located at the same registered office of King Publications Pty Ltd, the owner and copyright holder of *The Post*, at 7 Sefton Road, Thornleigh, NSW.

In my view, a newspaper that is produced from the same office as an associated entity must be considered to be producing electoral material, seeking to influence voting intention of voters. It has also been brought to my attention that Ms Brown has been seen distributing *The Post* whilst campaigning. I attach evidence of this to this correspondence. I also attach a photograph of the directory at 7 Sefton Road, Thornleigh, and a photograph of Ms Brown's electoral material appearing to be displayed at the premises of King Publications Pty Ltd.

I ask that you investigate this matter further in light of this additional information and act in accordance with the Act.

# S 47E(d)



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Tina Brown - Community... 3h

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Follow

**We're out chatting with local businesses in Epping**

**Top Issues:**

**Parking stopping locals from accessing GP's, Chemists and Small Businesses**

**Sick of the Major Party Pork Barelling and want long term solutions for Small Business.**



Send message...



# 7 SEFTON

1. FAYS Eatery
2. The Post
3. DeskHub (Coworking & Flexible Workspaces)
- 4.
5. Clever Bookkeeping & BAS Agent Services
6. N.S.W Real Estate Training College
7. S&L Certifiers Pty Ltd / DM Certifiers Pty Ltd
8. Pymble Consulting Pty Ltd
- 9.
10. Intelligent Structures
11. G. Guldenpfennig Gmb
12. MB Certifications PTY LTD
- 13.
14. Bollinger Shipping Agency Pty Ltd. Customs Brokers & Freight Forwarders
- 15.
16. Southern Sun Pathology
17. Eastgroup Projects
18. SunDoctors
19. McCormick Concepts
20. Pixel One Pty Ltd
21. Sovereign Grace Ministries Australia
22. MAGURA Australia
23. JustKidd Photography Studio
24. Emanate & Co.
25. Kaizen Airconditioning Pty Ltd
26. PolNT Retail





S 22

# Open authorisation matters

Summary of complaints currently open: 01 January to 6 March 2025

LEX ID	Source of complaint	Social Media - type	Action taken/ outcome	Type of communication	Open date	Description
7277	S 47E(d)	N/A	Under Investigation	Website	4 Mar 2025	Detail of Disclosure Entity Voices of Berowra Brief description of complaint Unauthorised Website Outcome/Proposed Outcome Breach letter



S 22



## OFFICIAL: SENSITIVE

LEX ID	Source of complaint	Social Media - type	Action taken/ outcome	Type of communication	Open date	Description
S 22						
7240	S 47E(d)	N/A	Under Investigation	Other	4 Mar 2025	<b>Detail of Disclosure Entity</b> Tina Brown - Independent Candidate for Berowra; Voice of Berowra Inc.; Tina Brown for Berowra Pty Ltd <b>Brief description of complaint</b> S 47E(d) <b>Outcome/Proposed Outcome</b> 05.03.2025 – drafting response

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7277	s 47E(d)	N/A	Breach – Warning Letter Sent	Website	4 Mar 2025	<b>Detail of Disclosure Entity:</b> Voices of Berowra <b>Brief description of complaint:</b> s 47E(d) complaint about <a href="https://www.voicesofberowra.org/">https://www.voicesofberowra.org/</a> and social media pages. <b>Actions:</b> 11/03/2025 - Breach letter sent
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7285	Member of public	Instagram	No Action	Social Media	8 Mar 2025	<b>Detail of Disclosure Entity</b> Tina Brown, Independent for Berowra <b>Brief description of complaint</b> Fake Tina Brown instagram page <b>Actions</b> 10/03/2025 - NFA
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# s 22

7240	s 47E(d)	N/A	No Action	Other	4 Mar 2025	<b>Detail of Disclosure Entity</b> Tina Brown - Independent Candidate for Berowra; Voice of Berowra Inc.; Tina Brown for Berowra Pty Ltd <b>Brief description of complaint</b> s 47E(d) <b>Actions</b> 10.03.2025 – Response sent by EC
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*New Associated Entity Registration Applications\**

# S 22

Funding and Disclosure Fortnightly Report - Status as at 18/03/2025

S 22

10.	TINA BROWN FOR BEROWRA PTY LTD	03/03/2025	Entity registration application approved 05/03/2025.  Entity visible on the Transparency Register.	04/04/2025
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S 22

## Funding and Disclosure Fortnightly Report - Status as at 18/03/2025

S 22

## Stakeholder Correspondence:

#	From & Date	Title or Subject	Status
S 22			
3.	Letter from s 47E(d) [REDACTED] – 3 March 2025	Voices of Berowra and Tina Brown for Berowra P/L. Entity registration and authorisation requirements.	Action Officer: Andrew Johnston Response actioned through Chief Legal Officer in consultation with DPRR.

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State	Division	Endorsed candidate	Related entity	Registration status	Status
NSW	Berowra	Tina Brown	Tina Brown for Berowra Pty Ltd	AE	Registration obligations met
			Voices of Berowra Inc	Not registered	Monitoring



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	NSW	Berowra	Tina Brown	Tina Brown for Berowra Pty Ltd	AE	Registration obligations met	
				Voices of Berowra Inc	Not registered	Monitoring	



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## OFFICIAL: SENSITIVE

LEX ID	Source of complaint	Social Media - type	Action taken/ outcome	Type of communication	Open date	Description	Referred to FAD Y/N/NA
S 22							
7289	Active monitoring/Field work	Instagram	Breach – Warning Letter Sent	Social Media	11 Mar 2025	<b>Detail of Disclosure Entity</b> Tina Brown, Independent candidate for Berowra <b>Brief description of complaint</b> Tech Breach - social media videos authorisation not spoken <b>Outcome/Proposed Outcome</b> 12/03/25 - Breach letter sent 20/03/25 - Partially rectified. 20/03/25 - Follow up email sent.	N

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## OFFICIAL: SENSITIVE

LEX ID	Source of complaint	Social Media - type	Action taken /outcome	Type of communication	Open date	Current snapshot	Referred to FAD Y/N/NA
S 22							
7277	S 47E(d)	N/A	Breach – Warning Letter Sent	Other	4 Mar 2025	<b>Detail of Disclosure Entity</b> Voices of Berowra <b>Brief description of complaint</b> S 47E(d) complaint about Voices of Berowra website and social media. <b>Outcome/Proposed Outcome</b> Breach letter 11/03/2025 - Breach letter sent 18/03/2025 - Additional breach correspondence sent 21/03/2025 - Communications assessed as compliant.	N

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## OFFICIAL: SENSITIVE

LEX ID	Source of complaint	Social Media - type	Action taken/ outcome	Type of communication	Open date	Description	FAD consulted
7289	Active monitoring/Field work	Instagram	Breach – Warning Letter Sent	Social Media	11 Mar 2025	<b>Detail of Disclosure Entity</b> Tina Brown, Independent candidate for Berowra <b>Brief description of complaint</b> Tech Breach - social media videos authorisation not spoken <b>Outcome/Proposed Outcome</b> 12/03/25 - Breach letter sent 20/03/25 - Partially rectified. 20/03/25 - Follow up email sent. 27/03/25 - Phone call. Extension for compliance granted (compliance due 28/03/25).	N

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## OFFICIAL: SENSITIVE

LEX ID	Source of complaint	Social Media - type	Action taken /outcome	Type of communication	Open date	Current snapshot	Referred to FAD Y/N/NA
S 22							
7277	S 47E(d)	N/A	Breach – Warning Letter Sent	Other	4 Mar 2025	<b>Detail of Disclosure Entity</b> Voices of Berowra <b>Brief description of complaint</b> S 47E(d) complaint about Voices of Berowra website and social media. <b>Outcome/Proposed Outcome</b> Breach letter 11/03/2025 - Breach letter sent 18/03/2025 - Additional breach correspondence sent 21/03/2025 - Communications assessed as compliant.	N



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	NSW	Berowra	Tina Brown	Tina Brown for Berowra Pty Ltd	AE	Registration obligations met
				Voices of Berowra Inc	Not registered	Obligation email sent



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LEX	Open Date	Source	Media	Disclosure Entity	Type of Breach	Outcome	Consulted with FAD
S 22							
7289	11/03/2025	Active monitoring	Social Media (Instagram)	Tina Brown, independent candidate for Berowra	Tech Breach - social media videos	Breach Letter Sent – 12/03/2025	N

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S 22



**From:** [Tina Brown Team](#)  
**To:** [Authorisations](#)  
**Subject:** Re: LEX7289 Obligations to authorise electoral matter ACTION DUE [SEC=OFFICIAL]  
**Date:** Wednesday, 2 April 2025 12:19:36 PM

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**CAUTION:** This email originated from outside of the Australian Federal Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear **S 22**

Thank you for your email.

I joined Tina's Campaign in early March but had not been made aware of the letter or previous email.

Tina has since made me aware of this issue and I appreciate you bringing this to our attention. I have since deleted the specific videos/reels mentioned in your email and am ensuring that recent posts are compliant with authorisations.

Thank you again for making me aware of this issue.

Best wishes,

**S 47F**

On Wed, Apr 2, 2025 at 12:08 PM Authorisations <[authorisations@aec.gov.au](mailto:authorisations@aec.gov.au)> wrote:

Dear Ms Brown

We would like to extend our appreciation for your on-going efforts to comply with the authorisation requirements and note many of your Facebook and Instagram posts, as well as your website, are generally compliant.

**Failure to authorise electoral matter**

We refer to our letter sent 12 March 2025 via email (attached) and email sent 20 March 2025 (below). While we note recent videos are compliant, please be aware that the following Facebook / Instagram videos, are still in breach.

Videos / reels on your Facebook page which do not contain a correct authorisation

- <https://www.facebook.com/reel/630020856061043>
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Videos / reels on your Instagram page which do not contain a correct authorisation

- <https://www.instagram.com/p/DGRqHwLTEQw/>
- <https://www.instagram.com/p/DGWss31TSel/>
- <https://www.instagram.com/p/DHSPPfSpoQS/>

The required authorisation particulars for a video (including social media videos and reels) authorised by a disclosure entity who is a natural person (i.e. a candidate) is:

- the name of the person
- the relevant town or city of the person

- **displayed** and **announced** at the end of the communication

You are required to update the videos with a compliant authorisation, or remove the videos / reels, **no later than 4pm 3 April 2025**.

Should the relevant videos / reels remain unauthorised at **4pm 3 April 2025**, the AEC reserves to take further action, including writing to the relevant platform to remove the non-complying content along with pursuing civil penalties.

For further information, see the [Authorising electoral communications](#) website.

The AEC's general advice is "if in doubt, authorise it"

If you have any further questions about the electoral authorisation requirements, please contact the AEC at [authorisations@aec.gov.au](mailto:authorisations@aec.gov.au).

**S 22**

Electoral Authorisation Team

Australian Electoral Commission

T: 13 23 26



Make sure you're **enrolled to vote**.  
Visit [www.aec.gov.au](http://www.aec.gov.au)

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**From:** Authorisations <[authorisations@aec.gov.au](mailto:authorisations@aec.gov.au)>

**Sent:** Thursday, 20 March 2025 3:49 PM

**To:** **S 47F**

**Cc:** Authorisations <[authorisations@aec.gov.au](mailto:authorisations@aec.gov.au)>

**Subject:** LEX7289 Obligations to authorise electoral matter ACTION DUE Tuesday 25 March 2025

[SEC=OFFICIAL]

**Importance:** High

Dear Ms Brown

**Failure to authorise electoral matter**

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requirements and note many of your Facebook and Instagram posts, as well as your website, are generally compliant.

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Videos / reels on your Instagram page which do not contain a correct authorisation

- <https://www.instagram.com/p/DGRqHwLTEQw/>
- <https://www.instagram.com/p/DGWss31TSel/>
- <https://www.instagram.com/p/DHSPPfSpoQS/>

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There are penalties for failing to comply with the authorisation requirements.

For further information, see the [Authorising electoral communications](#) website.

The AEC's general advice is "if in doubt, authorise it"

If you have any further questions about the electoral authorisation requirements, please contact the AEC at [authorisations@aec.gov.au](mailto:authorisations@aec.gov.au).

**S 22**

Electoral Authorisation Team

Australian Electoral Commission

T: 13 23 26

---



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--

[Tina Brown for Berowra](#)



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Official

LEX	Open Date	Source	Media	Disclosure Entity	Type of Breach	Outcome	Consulted with FAD
S 22							
7289	11/03/2025	Active monitoring	Social Media (Instagram)	Tina Brown, independent candidate for Berowra	Tech Breach - social media videos authorisation not spoken	Breach Letter Sent – 12/03/2025  Follow-up – 20/03/2025  Phone Call – 27/03/2025  Breaches Rectified – 02/04/2025	N

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Tina Brown, independent candidate for Berowra	Y	Y	N/A	LEX7289 Closed – will continue to monitor Breaches rectified – 02/04/2025
---	---	---	-----	---

s 22

S 22



Entity / Individual	Authorisation	Disclosure required	Comments/updates
S 22			
Tina Brown, independent candidate for Berowra	Y	Y	Authorisations: breach rectified – continuing to monitor electoral communications
s 22			

S 22

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S 22



	NSW	Berowra	Tina Brown	Tina Brown for Berowra Pty Ltd	AE	Registration obligations met
				Voices of Berowra Inc	Not registered	Obligation emails sent



S 22

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Official

LEX	Open Date	Source	Media	Disclosure Entity	Type of Breach	Outcome	FAD consult
S 22							
7289	11/03/2025	Active monitoring	Social Media (Instagram)	Tina Brown, independent candidate for Berowra	Tech Breach - social media videos authorisation not spoken	Breach Letter Sent – 12/03/2025 Follow-up – 20/03/2025 Phone Call – 27/03/2025 Breaches Rectified – 02/04/2025	N

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**From:** S 22  
**To:** s 47F  
**Cc:** [Authorisations](#)  
**Subject:** RE: Two Issues at Pre-poll Booths in the Berowra Electorate [SEC=OFFICIAL]  
**Date:** Saturday, 26 April 2025 10:14:40 PM  
**Attachments:** [image005.png](#)  
[image007.png](#)  
[image008.png](#)  
[image009.png](#)

---

Dear s 47F

Thank you for bringing this matter to our attention. The AEC will review the t-shirts and corflutes and take action where appropriate. Please note, while we do not comment on ongoing matters, outcomes are published after each event on the AEC website [Compliance & Enforcement Activities - Australian Electoral Commission](#).

The AEC has reviewed The Post magazine and does not consider, without further information, this to be electoral matter. Without a full copy of the current edition of The Post, we cannot be certain, however having reviewed previous editions, it is clear this is not electoral matter but may contain advertisements by candidates and parties. Our review of previous editions shows that all such advertisements have been correctly authorised.

Thank you again for your vigilance in considering compliance with the *Commonwealth Electoral Act 1918* (Cth). We encourage you to continue to bring matters to our attention. If you have concerns about whether material is appropriately authorised, you can contact our Authorisations Team directly ([authorisations@aec.gov.au](mailto:authorisations@aec.gov.au)).

Regards,

**S 22** | Divisional Returning Officer for Berowra  
North Sydney Office | NSW Divisional Offices  
Australian Electoral Commission  
s 22



---

**From:** s 47F  
**Sent:** Saturday, 26 April 2025 2:21 PM  
**To:** s 22  
**Subject:** RE: Two Issues at Pre-poll Booths in the Berowra Electorate

Hi S 22

The first picture is the back cover and the second picture is what is on the other side of the back cover.

Let me know if you need anything further.

Warm regards  
s 47F

s 47F

S 47E(d)

---

**From:** S 47F  
**Sent:** Saturday, 26 April 2025 1:47 PM  
**To:** S 22  
**Subject:** Two Issues at Pre-poll Booths in the Berowra Electorate  
**Importance:** High

Good Afternoon S 22

Thank you for taking my call earlier.

As discussed, there are two issues we would like to seek your advice on that has been brought to our attention at the Pre-poll booths in the Berowra Electorate:

1. The Tina Brown T-Shirts and corflutes are using the purple that the AEC uses – the photos do not come up as much as you can see it in person
2. The Tina Brown volunteers are handing out The Post magazine at prepoll which does not have the correct authorisation on the front page

I have attached photos of the t-shirts, corflutes and the volunteers handing out the magazine.

If you require any further information please call me on S 47F

Warm regards  
S 47F

S 47F

S 47E(d)



# THE POST

thepost.sydney

edition 67 • MAY 2025



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kfsi.com.au

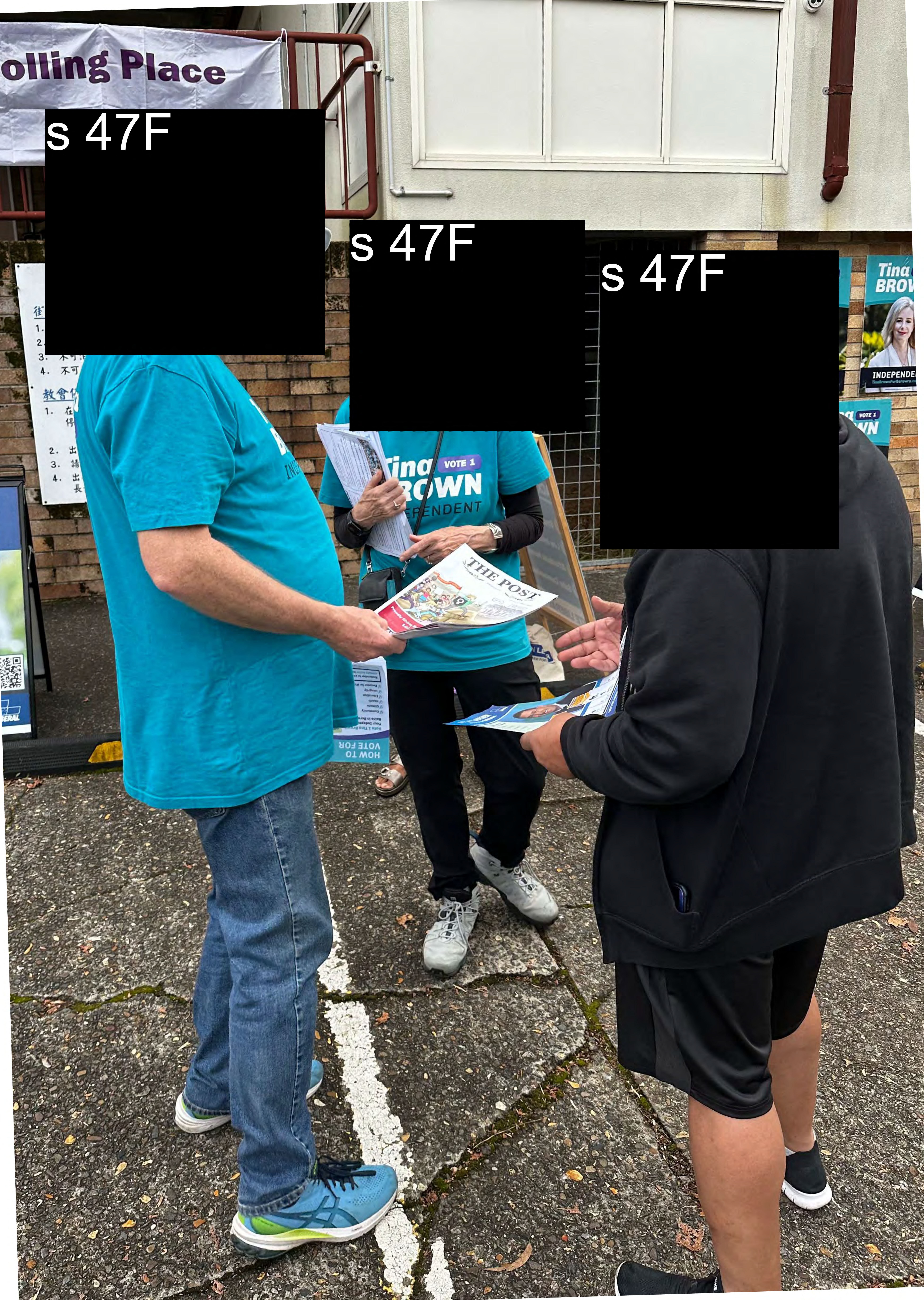
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(02) 9482 1122 withams.com.au







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- 1.
  - 2.
  3. 不可
  4. 不可
- 教會
1. 在停
  2. 出
  3. 請
  4. 出長

Tina BROWN  
VOTE 1  
INDEPENDENT

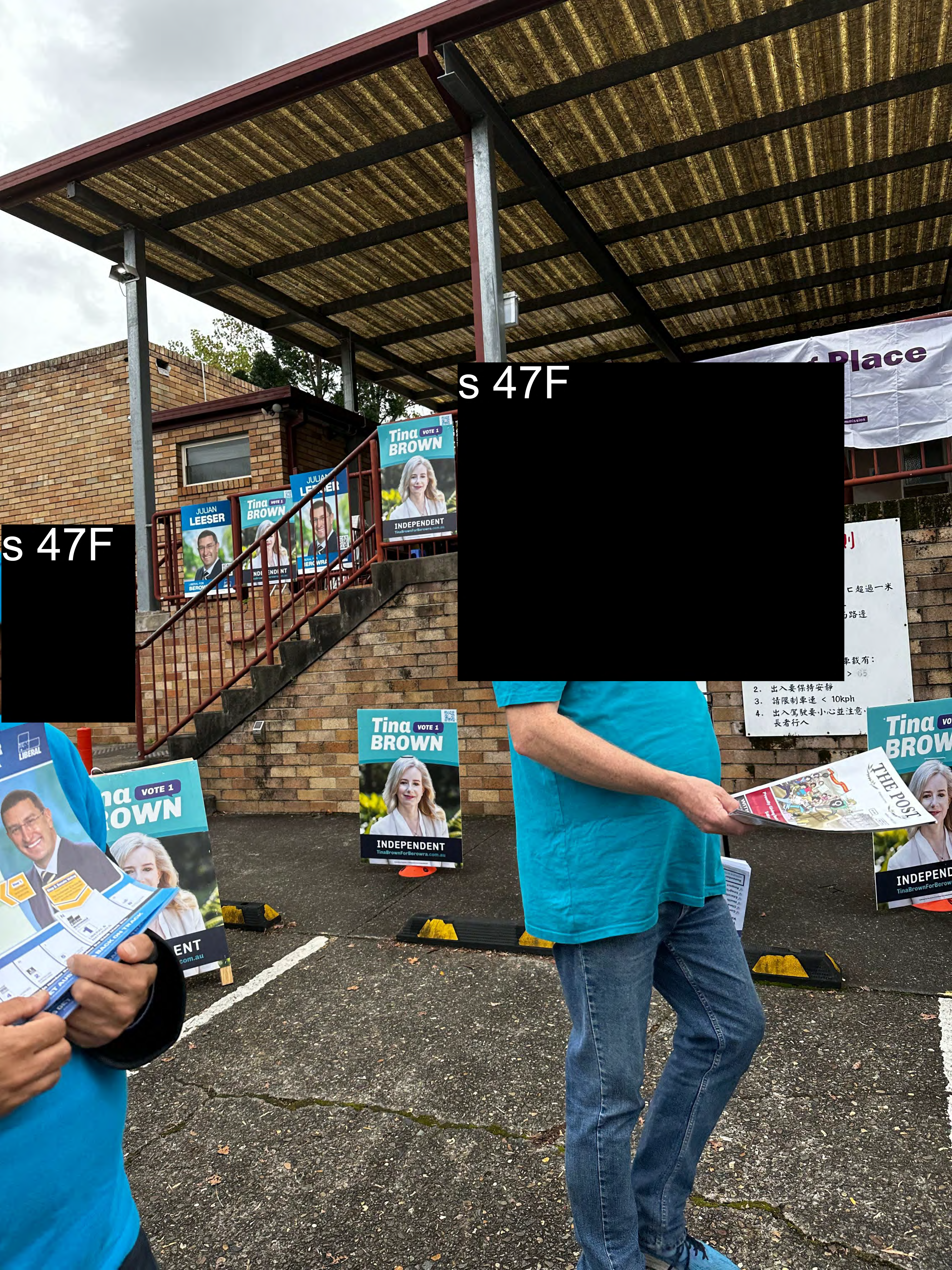
THE POST

HOW TO  
VOTE FOR

Tina BROWN  
INDEPENDENT

VOTE 1  
BROWN





s 47F

s 47F

2. 出入要保持安靜
3. 請限制車速 < 10kph
4. 出入駕駛要小心並注意長者行人



s 47F

s 47

#TeamTina  
TinaBrownForBerowra.com.au

Tina  
BR  
INDE



# Tina BROWN

VOTE 1



INDEPENDENT

[TinaBrownForBerowra.com.au](http://TinaBrownForBerowra.com.au)

Authorised by Tina Brown, 1/159 Peats Ferry Road, Hornsby NSW 2077



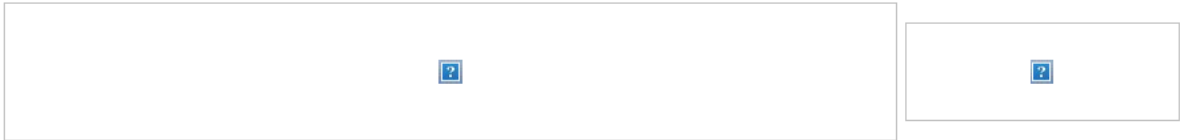
From: FAD  
To: S 47F  
Cc: S 47F, S 47F, S 47F, S 47F  
Subject: RE: Associated Entity Registration - Tina Brown for Berowra Pty Ltd  
Date: Tuesday, 4 March 2025 1:30:00 PM  
Attachments: image001.png  
image002.gif  
image003.png  
image004.png  
image005.png  
image006.png  
image007.png  
image008.png  
image009.png  
image010.png  
image011.png

Good afternoon,

Confirming receipt of your application to register TINA BROWN FOR BEROWRA PTY LTD as an Associated Entity.

Warm regards,

Financial Disclosure Team  
Disclosure and Compliance | Disclosure, Party Registration and Redistributions Branch  
Australian Electoral Commission  
T: (02) 6271 4552



From: S 47F, s 22  
Sent: Monday, 3 March 2025 2:26 PM  
To: FAD <FAD@aec.gov.au>  
Cc: S 47F, s 22, S 47F, s 22, S 47F, s 47F, s 22  
Subject: Associated Entity Registration - Tina Brown for Berowra Pty Ltd

**CAUTION:** This email originated from outside of the Australian Federal Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Sir/ Madam,

Please see attached the associated entity registration form for Tina Brown for Berowra Pty Ltd.

Thank you!

S 47F

s 47F

s 47F

- ☐ s 22
- ☐ s 47F
- ☐





# Register an Associated Entity



This application form is used by associated entities who are required to register under section 287H of the *Commonwealth Electoral Act 1918* (Electoral Act).

- Section 287H of the Electoral Act requires a person or entity to be registered as an associated entity before the end of 90 days after becoming required to be registered.
- Section 292E of the Electoral Act requires each associated entity to nominate a financial controller.
- Information on this form is collected under sections 287K and 292F of the Electoral Act, and in accordance with the *Privacy Act 1988*. See the [Privacy](#) page on the Australian Electoral Commission (AEC) website to understand how the AEC handles personal information.
- The name of the associated entity, the financial controller and the disclosure entity associated with the associated entity will be published on the AEC's [Transparency Register](#). The person completing this form should ensure that any named individual is properly informed about publication.
- Further information is available at the [Associated Entity Registration](#) on the AEC website.
- For a definition of disclosure entity see [Disclosure entities and electoral activity](#).

## How to complete this fillable form

- Open the PDF document.
- Click the 'Fill & Sign' tool.
- Fill out your form by clicking a text field and then typing.

## Reason for registration

Registration as an associated entity will only be approved if the application complies with 287K(2) of the Electoral Act and the Electoral Commissioner is satisfied that the associated entity meets the requirements for registration under section 287H of the Electoral Act. Otherwise, the Commissioner must refuse the application.

A person or entity is required to register as an associated entity in a financial year if any of the following applies: (*Tick any that apply*)

- ☐ the entity is controlled by one or more registered political parties;
- ☐ the entity operates wholly or to a significant extent for the benefit of one or more registered political parties;
- ☐ the entity is a financial member of a registered political party;
- ☐ another person is a financial member of a registered political party on behalf of the entity;
- ☐ the entity has voting rights in a registered political party;
- ☐ another person has voting rights in a registered political party on behalf of the entity;
- ☐ the entity operates wholly, or to a significant extent, for the benefit of one or more disclosure entities, and the benefit relates to one or more electoral activities (whether or not the electoral activities are undertaken during an election period).

Completed forms and enquiries should be directed to:

**Email:** [fad@aec.gov.au](mailto:fad@aec.gov.au)

**Phone:** 02 6271 4552

**Post:** Funding and Disclosure | Australian Electoral Commission  
Locked Bag 4007 Canberra ACT 2601

### Associated entity details

Name			
ABN		ACN	
Street address	<b>S 47F</b>		
Suburb/town			
Postal address			
Suburb/town			

### Name of party and/or disclosure entity associated with

List any registered political party or disclosure entity, that the entity is associated with:


*If you need to add further parties or disclosure entities, complete page 4.*

### Related organisations / branches

Subsection 287(6) of the Electoral Act deems bodies corporate related under the provisions of the *Corporations Act 2001* to be a single entity for disclosure purposes.

List any organisations or branches you are reporting on behalf of:

Name			
ABN		ACN	
Postal address			
Suburb/town		State	Postcode
Name			
ABN		ACN	
Postal address			
Suburb/town		State	Postcode
Name			
ABN		ACN	
Postal address			
Suburb/town		State	Postcode

*If you need to add further related organisations / branches, complete page 4.*



Financial controller details

To be appointed as a financial controller, a person must meet the requirements in section 292F of the Electoral Act and the definition of a financial controller in subsection 287(1) of the Electoral Act.

**Note:** A financial controller means one of the following:


- for an entity that is a company, the company secretary
- for a person or entity that is a trustee of a trust, the trustee
- in all other cases, the person responsible for maintaining the entity's financial records.

Name	
Title (e.g. Ms, Mr)	
Street address*	S 47F
Suburb/town	
Postal address	
Suburb/town	
Phone number	
Mobile number	S 47F
Email address	s 47F

\* The street address can be the entity's office street address.

Financial controller's certification and signature

- I declare that I am 18 years of age and have not been convicted of an offence against the funding and disclosure provisions of the *Commonwealth Electoral Act 1918*.
- I consent to being appointed as the financial controller.
- I understand that the name of the associated entity, the financial controller and the disclosure entity associated with the associated entity will be made public on the [Transparency Register](#).
- I understand that giving false or misleading information is a serious offence.
- I declare that: *(Tick one)*
  - ☐ for an entity that is a company, I am the Company Secretary.
  - ☐ for a person or entity that is a trustee of a trust, I am the Trustee.
  - ☐ in all other cases, I am the person responsible for maintenance of the entity's financial records.

	S 47F	Date 2/3/25
---	-------	-------------

**Note: Only complete this section if further parties or disclosure entities are required**

List any registered political party or disclosure entity, that the entity is associated with:


**Note: Only complete this section if further related organisations / branches are required**

List any organisations or branches you are reporting on behalf of:

Name			
ABN		ACN	
Postal address			
Suburb/town		State	Postcode
Name			
ABN		ACN	
Postal address			
Suburb/town		State	Postcode
Name			
ABN		ACN	
Postal address			
Suburb/town		State	Postcode
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Postal address			
Suburb/town		State	Postcode
Name			
ABN		ACN	
Postal address			
Suburb/town		State	Postcode

From: [Tina Brown](#)  
To: S 22  
Subject: Re: Berowra Scrutiny Information - Polling Weekend [SEC=OFFICIAL]  
Date: Wednesday, 30 April 2025 9:27:57 PM  
Attachments: [image001.png](#)

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Thank you S 22

Regards  
Tina Brown

On Wed, 30 Apr 2025 at 3:03 pm, S 22 wrote:

Good afternoon,			
I am writing to advise you of the arrangements in place to conduct scrutines in the division of Berowra.			
The unfolding and sorting of ordinary House of Representatives ballot papers from Pre-poll Voting Centres will begin at 4pm, with the scrutiny of these ballot papers commencing from 6pm on polling day, Saturday 3rd of May and in the days following. Prior to the commencement of formality checks at 6pm, scrutineers cannot challenge ballot papers or communicate any information obtained (as this is an electoral offence under the s 218(2B) Commonwealth Electoral Act 1918). Further dates, location and scrutiny information are outlined in the table below.			
Date and Time	Scrutiny Information	Location	Anticipated number of AEC officials engaged in the scrutiny
3 May 2025 4pm	Early sort Pre-poll votes	Asquith OPC, <a href="#">24 Salisbury Rd, Asquith NSW 2077</a>	43
3 May 2025 6pm	Scrutiny of pre-poll votes	As above	As above
3 May 2025 6pm	Scrutiny of Postal votes	As above	4
3 May 2025 6pm	Scrutiny of Mobile polling votes	As above	2
4 May 2025	Scrutiny of Postal	As above	8

10am	votes		
------	-------	--	--

You are entitled to have as many scrutineers present at each scrutiny as there are AEC officials engaged in the scrutiny. Scrutineers should arrive at least 15 minutes prior to the commencement of scrutines to allow time for briefings. These must occur before proceeding to the scrutiny area.

Information will be in place at the location to advise the final number of AEC officials undertaking each scrutiny. Please ensure you refer to the [Candidate information hub - Australian Electoral Commission](#) on the AEC website for information including:

- [Scrutineers Handbook](#)
- [scrutineers-appointment-form.pdf](#)

Should any of the scrutiny arrangements change, I will advise by 4pm the day prior. I will also advise you of additional scrutiny details and dates throughout this period.

Regards,

**S 22** | Divisional Returning Officer for Berowra

North Sydney Office | NSW Divisional Offices

Australian Electoral Commission

S 22

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**From:** S 22  
**To:** S 22  
**Bcc:** Roger Woodward FCA; s 22 Tina Brown;  
s 22 Berowra - Trumpet of Patriots; Gerald Mattinson for Berowra  
Pauline Hanson's One Nation; s 22  
**Subject:** BEROWRA Scrutiny Information - Update  
**Date:** Sunday, 4 May 2025 5:18:00 PM  
**Attachments:** image001.png

---

Good afternoon,

I am writing to advise you of the arrangements in place to conduct scrutines in the division of BEROWRA in the following days.

These are outlined in the table below.

Date and Time	Scrutiny Information	Location	Anticipated number of AEC officials engaged in the scrutiny
5 May 2025 9am	Preliminary scrutiny	Asquith OPC, 24 Salisbury Rd, Asquith NSW 2077	5
5 May 2025 9am	Postal Scrutiny	As above	4

You are entitled to have as many scrutineers present at each scrutiny as there are AEC officials engaged in the scrutiny.

Scrutineers should arrive at least 15 minutes prior to the commencement of scrutines to allow time for briefings. These must occur before proceeding to the scrutiny area.

Information will be in place at the location to advise the final number of AEC officials undertaking each scrutiny. Please ensure you refer to the [Candidate information hub - Australian Electoral Commission](#) on the AEC website for information including:  
[Scrutineers Handbook](#)  
[scrutineers-appointment-form.pdf](#)

Should any of the scrutiny arrangements change, I will advise by 4pm the day prior. I will also advise you of additional scrutiny details and dates throughout this period.

Regards,

**S 22** | Divisional Returning Officer for Berowra  
North Sydney Office | NSW Divisional Offices  
Australian Electoral Commission  
s 22



**From:** S 22  
**To:** [North Sydney Office Mailbox - NSW](#)  
**Bcc:** [Roger Woodward FCA](#); S 22; [Tina Brown](#); [Gerald Mattinson for Berowra | Pauline Hanson's One Nation](#); S 22  
**Subject:** BEROWRA Scrutiny Information- Early Extraction of Postal Votes  
**Date:** Thursday, 24 April 2025 4:28:00 PM  
**Attachments:** [image001.png](#)

---

Good Afternoon,

I am writing to advise you of the arrangements in place to conduct preparation for scrutines in the division of BEROWRA .

The early extraction of admitted postal votes from their declaration vote envelopes will begin at 9am on Monday 28th April 2025. Please note that this process involves the extraction of ballot papers only and no formality checks or counting of preferences will occur on these votes, until after 6pm on polling day. Scrutineers cannot view the markings on the ballot papers, challenge ballot papers or communicate any information obtained.

Date and Time	Scrutiny Information	Location	Anticipated number of AEC officials engaged in the scrutiny
28 April 2025 9am	Extraction of admitted postal votes	24 Salisbury Rd, Asquith NSW 2077	6
1 May 2025 9am	As above	As above	6
2 May 2025 9am	As above	As above	6

You are entitled to have as many scrutineers present at each scrutiny as there are AEC officials engaged in the scrutiny. Scrutineers should arrive at least 15 minutes prior to the commencement of scrutines to allow time for briefings. These must occur before proceeding to the scrutiny area.

Information will be in place at the location to advise the final number of AEC officials undertaking each scrutiny.

At the close of each day's proceedings your scrutineers will be advised of the times of the future extractions and the number of staff to be employed (which determines the number of scrutineers entitled to attend on your behalf). It would, however, be in your interest to contact me in order to confirm these arrangements. Please ensure you refer to the [Candidate information hub - Australian Electoral Commission](#) on the AEC website for information including: [Scrutineers Handbook](#) [scrutineers-appointment-form.pdf](#)

Should any of the scrutiny arrangements change, I will advise by 4pm the day prior. I will also advise you of additional scrutiny details and dates throughout this period.

Regards,

**S 22 | Divisional Returning Officer for Berowra**  
North Sydney Office | NSW Divisional Offices  
Australian Electoral Commission  
S 22







**From:** S 22  
**To:** [North Sydney Office Mailbox - NSW](#)  
**Bcc:** [Roger Woodward FCA](#); S 22; Tina Brown; S 22; [Berowra - Trumpet of Patriots](#); [Gerald Mattinson for Berowra](#)  
**Subject:** Federal Election 2025 - Count Information  
**Date:** Saturday, 3 May 2025 9:47:00 AM  
**Attachments:** [image001.png](#)

---

Good morning,

I would like to take this opportunity to provide some further information in relation to scrutiny processes that will be taking place in the coming days in the Division of **BEROWRA**.

"Right, not rushed" is our AEC's counting motto. Counting will start on election night at 6pm local time. It'll occur at all polling places in the division and in our central counting centres. Key information about that process is available below.

I draw specific attention to information regarding the two-candidate-preferred counts that are undertaken in accordance with the legislation. This has been an area of the counting process where some scrutineers have had a relatively low level of understanding in past elections.

#### **Where can the results be seen?**

- Results will be updated progressively on the AEC's Tally Room from after 6pm AEST. A link to the Tally Room will be available on the AEC website's homepage on election night.
- Some media participants (mostly broadcast outlets) are receiving the media feed of raw election results. This data is the same as what appears on the AEC tally room but in a different format, able to be digested in specially built software for display.
- The tally room automatically refreshes every 90 seconds on election night and every fifteen minutes in the days afterwards. Each refresh will pick up the latest results available to be displayed at that time.

#### **What is counted on Saturday night?**

- All House of Representatives and Senate votes cast near a voter's home division on election day will be counted that night.
- The majority of pre-poll votes cast for the House of Representatives (again, those cast near a voter's home division) will also be counted on the night.
- Approximately 2,000 postal votes will also be counted in most electoral divisions on election night.
  - This has been done previously at by-elections but is a first for this federal election. It provides a trendline for postal votes that analysts can use to assist in predicting results.
  - The majority of postal vote counting commences in the days following a federal election. The AEC can receive completed postal vote packs up until 13 days after election day.
- House of Representatives votes are counted first. This includes a first preference count followed by a two-candidate preferred (TCP) count.

#### **What is a two-candidate preferred count?**

- On election night, the AEC is legally required to conduct an indicative preference count in each House of Representatives contest. After first preference votes are allocated and counted, votes are re-sorted into two piles – these piles are for the candidates deemed by the AEC as most likely to be the final two candidates in the count.
- This does not in any way discount preferences for other candidates but rather is just a mechanism to provide as early an indication of a potential result in each seat as possible. TCP counts, and the process for resetting TCP selections, is explained in more detail on the AEC's website.

#### **What time on election night will counts be reported?**

- The short answer is that each count - from polling places, pre-poll centres and initial postal vote counts – will be published once they're finalised. There is no hard and fast timing.

- It is reasonable to expect that some of the smaller polling places will have results posted from around 7pm local time with a steadier flow of mid-large sized polling places from around 8-8:30pm local time onwards.
- Pre-poll counts can be quite large. Generally, pre-poll counts start being displayed from around 9:30pm local time through until quite late in the night. Results for postal counts will also start being displayed from around 9:30pm.
- All activities occur in the relevant time zones, so results from central and western time zones come in later than eastern states.

#### **Will there be an overall result on election night?**

- The first indications of results in individual House of Representatives divisions, and who will form government, are always made by electoral analysts and commentators.
- Whether or not a clear indication of a result is available on election night depends entirely on how close the margin in particular seats is, and how close the margin is in the number of seats in the House of Representatives.
- The AEC never officially declares results of a federal election on election night.

#### **What happens on Sunday?**

- There is unlikely to be significant movement in the tally room figures on the Sunday after election day. This is not because the AEC is not working – rather, it's a day of sorting and transport to setup for fresh counts.
- Votes cast away from a person's home division need to be transported in order to be entered into the count. In addition, these votes also undergo a process called 'preliminary scrutiny' - an enrolment validation – prior to being admitted to the count.

#### **What happens with close seats?**

- Close seats will be prioritised wherever possible as the counting period progresses.
- On most days throughout the voting period all votes that are available to be counted for a particular electoral division, are counted. Transport takes time – interstate and overseas votes are transported back to central counting facilities progressively. Postal votes have up until 13 days after election day to arrive back to the AEC.

#### **When will official seat declarations occur?**

- The AEC must count each ballot paper at least twice in a process called 'fresh scrutiny' - this occurs in the days after election night in order to double check the numbers.
- The AEC cannot declare a House of Representatives seat unless it is mathematically certain. This means that the potential number of votes still to be counted must be smaller than the margin in the seat.

#### **How does the full Senate count work?**

- Senate results can only be calculated and declared after the process of scanning and verifying of Senate ballot papers is completed.
- Each Senate ballot paper, and every preference marked by a voter, is verified by a staff member. This will take a number of weeks to occur as Senate ballot papers contains hundreds of millions of preferences.
- [Further information about the Senate count](#)

#### **Further information:**

- [Counting the votes](#)
- [Complex count trends and scenarios](#)

Regards,

**S 22** | Divisional Returning Officer for Berowra  
North Sydney Office | NSW Divisional Offices  
Australian Electoral Commission

S 22





**From:** S 22  
**To:** S 22  
**Bcc:** s 22  
**Subject:** s 47F s 22 s 22  
**Date:** Federal election 2025 - Information for candidates - BEROWRA  
Friday, 11 April 2025 1:19:00 PM  
**Attachments:** [image001.png](#)  
[CandidateInformationReport - BEROWRA.pdf](#)

---

Good afternoon,

Congratulations on becoming a candidate for the House of Representatives for Division of BEROWRA for the federal election to be held on Saturday, 3<sup>rd</sup> May 2025. This email is to provide some information about the election process.

General information about the election, including key dates, is available on the AEC website. The website is always the place for the most up-to-date information. [www.aec.gov.au](http://www.aec.gov.au)

Information specific to candidates can be found at the AEC Candidates page:  
[www.aec.gov.au/candidates](http://www.aec.gov.au/candidates)

Candidates handbook – available online at:  
<https://www.aec.gov.au/Elections/candidates/candidates-handbook/>

Scrutineers handbook – available online at:  
<https://www.aec.gov.au/Elections/candidates/scrutineers-handbook/>

Scrutineer appointment form – available online at:  
<https://www.aec.gov.au/Elections/candidates/files/scrutineers-appointment-form.pdf>

Funding and disclosure guides - as a candidate you have disclosure obligations. Funding and disclosure guides are available online at:  
[https://www.aec.gov.au/Parties\\_and\\_Representatives/financial\\_disclosure/guides/](https://www.aec.gov.au/Parties_and_Representatives/financial_disclosure/guides/)

Electoral Backgrounders provide information on electoral legislation. They are available online at:  
[https://www.aec.gov.au/About\\_AEC/Publications/backgrounders/index.htm](https://www.aec.gov.au/About_AEC/Publications/backgrounders/index.htm)

Electoral divisions – profiles and maps of current federal electoral divisions are available online at:  
<https://www.aec.gov.au/profiles/>

Proposed polling places and pre-poll and mobile voting schedules can be found at the following link: [https://www.aec.gov.au/About\\_AEC/cea-notices/](https://www.aec.gov.au/About_AEC/cea-notices/)

This includes polling places that have been abolished or appointed since the last event. Note they may be updated as venues are confirmed.

Mobile voting locations are available at the following link- [Mobile voting - Australian Electoral Commission](#)

## Reference rolls

All candidates for a House of Representatives election are entitled to a copy of the reference roll for the division in which they have nominated.

If you did not receive a reference roll at the declaration of nominations, it can be collected from the divisional office. All candidates issued with a reference roll must sign an acknowledgement letter. The reference roll must be returned to the AEC as soon as possible after polling day and no later than two months following the return of writs.

If, due to exceptional circumstances you cannot attend the divisional office, please contact me for

alternate arrangements.

I will contact you via email at various times throughout the election with further information. In the meantime, please call my office on s 22 or my mobile s 22 7 or email me at s 22 if you have questions.

Your sincerely,

**S 22** | Divisional Returning Officer for Berowra  
North Sydney Office | NSW Divisional Offices  
Australian Electoral Commission  
s 22





**AUSTRALIAN ELECTORAL COMMISSION**  
**Candidate Information (PCPP)**

New South Wales

Polling Place Address and Polling Day entrances	CCD Number	Issuing Ord	Tables Dec	Estimated Ord	Votes Dec
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**Division of Berowra**

Annangrove Annangrove Public School, 185 Annangrove Rd, ANNANGROVE Polling place located within classroom on school grounds. Entry via main school gate on Annangrove Rd with the office building on the right-hand side.	1129753	3	2	979	141
Arcadia Arcadia Public School, 140 Arcadia Rd, ARCADIA Polling place located within classroom on school grounds. Entry via main school gate on Arcadia Rd. Alternative entry through Arcadia Community Centre gate.	1129808	2	1	785	61
Asquith Asquith Public School, Dudley St, ASQUITH Polling place is located in school hall, within school grounds. Entry via the front gate on Dudley St.	1140324	5	1	1995	90
Beecroft Beecroft Public School, 90-98 Beecroft Rd, BEECROFT Polling place is located in school hall, within school grounds. Entry via Gate 4 on Beecroft Rd, under Beecroft Rd footbridge. Entrance is ramped and leads to hall.	1149630	6	1	2052	93
Beecroft North Cheltenham Beecroft Scout Hall, 1 The Crescent, BEECROFT Polling place located within scout hall. Entry via the double doors facing The Crescent.	1149629	2	1	436	54
Berowra Berowra Public School, 2-4 Hillcrest Rd, BEROWRA Polling place is located in school hall, within school grounds. Entry via main school gate on Hillcrest Rd.	1140429	5	1	1842	98

**AUSTRALIAN ELECTORAL COMMISSION**  
**Candidate Information (PCPP)**

New South Wales

Polling Place Address and Polling Day entrances	CCD Number	Issuing Ord	Tables Dec	Estimated Ord	Votes Dec
Berowra Heights Wideview Public School, Wideview Rd, BEROWRA HEIGHTS Polling place is located in school hall, within school grounds. Entry via driveway on Wideview Rd.	1140427	4	1	1294	53
Brooklyn Brooklyn Public School, 106 Brooklyn Rd, BROOKLYN Polling place located within classroom on school grounds. Entry via school gates on Brooklyn Rd. Alternative entrances on Ross St and Cowan St.	1140414	2	1	468	67
Castle Hill North (Berowra) Samuel Gilbert Public School, Ridgecrop Dr, CASTLE HILL Entrance to polling place: Ramp access from car park around the back of hall	1155514	2		504	
Cheltenham Cheltenham Girls High School, 161-175 Beecroft Rd, CHELTENHAM Polling place is located in school hall, within school grounds. Entry via driveway off The Promenade.	1149631	3	1	1146	49
Cherrybrook Cherrybrook Public School, 131 New Line Rd, CHERRYBROOK Polling place is located in school hall, within school grounds. Entry via main school gate. There is stepped and step-free access to the hall.	1155802	5	1	1889	78
Cherrybrook Central Cherrybrook Girl Guides Hall, Cnr Shepherds Dr & Macquarie Dr, CHERRYBROOK Polling place is located within guide hall. Entry via Macquarie Dr. Hall entrance facing Shepherds Dr.	1155817	4	1	1438	89
Cherrybrook North John Purchase Public School, Purchase Rd, CHERRYBROOK Polling place is located in school hall, within school grounds. Entry via main school gate on Purchase Rd near crossing.	1155812	4	1	1492	83

**AUSTRALIAN ELECTORAL COMMISSION**  
**Candidate Information (PCPP)**

New South Wales

Polling Place Address and Polling Day entrances	CCD Number	Issuing Ord	Tables Dec	Estimated Ord	Votes Dec
Cherrybrook South West Pennant Hills Scout Hall, Wilga St, WEST PENNANT HILLS Polling place is within the scout hall. Entry via front door on Wilga St.	1149619	3	1	1120	44
Cowan Cowan Public School, Chandler Ave, COWAN Polling place located within classroom on school grounds. Entry via rear gate on Park Rd and main school gate on Chandler Ave.	1140401	2	1	443	22
Dural Dural Public School, 622 Old Northern Rd, DURAL Polling place is located in school hall, within school grounds. Entry via main school gate on Old Northern Rd near pedestrian bridge.	1129733	4	2	1474	121
Epping (Berowra) Epping Church of Christ, 31 Bridge St, EPPING Polling place located in church hall. Entry via double doors on Bridge St.	1172127	3	2	856	200
Epping East Epping Public School, Norfolk Rd, EPPING Polling place is located in school hall, within school grounds. Entry via Gate 2 on Norfolk Rd.	1172029	4	1	949	94
Epping Heights Epping Heights Public School, 128 Kent St, EPPING Polling place is located in school hall, within school grounds. Pedestrian access via Gate 2 on Kent St.	1172102	2	1	692	53
Epping North Epping North Public School, 89-119 Boundary Rd, NORTH EPPING Polling place is located in school hall, within school grounds. Entry via pedestrian gate near the car park on Boundary Rd.	1172001	5	1	1649	43



**AUSTRALIAN ELECTORAL COMMISSION**  
**Candidate Information (PCPP)**

New South Wales

Polling Place Address and Polling Day entrances	CCD Number	Issuing Ord	Tables Dec	Estimated Ord	Votes Dec
Epping West (Berowra) Epping West Public School, 96 Carlingford Rd, EPPING Entrance to polling place: Via gate near overhead bridge (Carlingford Rd) Alternate entrance: Via the car park or via Gate 3 on Ward St	1172113	1		360	
Galston Galston Public School, Cnr Arcadia Rd & School Rd, GALSTON Polling place is located in school hall, within school grounds. Entry via main school gate on School Rd and parking lot gate. Hall is behind parking lot and office.	1129814	4	1	1538	93
Glenhaven (Berowra) Glenhaven Public School, 74A Glenhaven Rd, GLENHAVEN Polling place is located in school hall, within school grounds. Entry via school gate next to the hall.	1129414	5	3	1759	291
Glenorie Glenorie Public School, 1731 Old Northern Rd, GLENORIE Polling place is located in school hall, within school grounds. Entry via main school gate on Old Northern Rd and rear parking gate on Tacoma St.	1129756	4	1	1508	99
Glenorie West Hillside Public School, 122 Cattai Ridge Rd, GLENORIE Polling place located within classroom on school grounds. Entry via main school gate on Cattai Ridge Rd. Path leading to classroom.	1129703	2	1	548	62
Hornsby TAFE NSW (Hornsby - AG.03 Exhibition Space), 205 Peats Ferry Rd, HORNSBY Polling place is located within the Old Bookshop, under the library sign in Block A. It is connected to the cafeteria. Block A is on the left as you walk onto the campus from Peats Ferry Rd.	1157816	4	2	1304	130

**AUSTRALIAN ELECTORAL COMMISSION**  
**Candidate Information (PCPP)**

New South Wales

Polling Place Address and Polling Day entrances	CCD Number	Issuing Ord	Tables Dec	Estimated Ord	Votes Dec
Hornsby Central Hornsby Girls High School, 12 Edgeworth David Ave, HORNSBY Polling place is located in school hall, within school grounds. Entry via main school gate on Edgeworth David Ave.	1157715	6	2	2102	161
Hornsby East Hornsby Salvation Army, 29-31 Burdett St, HORNSBY Polling place is located in the multi-purpose room within the centre. Entry via stairs and ramp from Burdett St.	1157723	3	1	982	84
Hornsby Heights Hornsby Heights Public School, 8-20 Somerville Rd, HORNSBY HEIGHTS Polling place is located in school hall, within school grounds. Entry via main school gate on Somerville Rd. The hall is behind the office.	1140302	5	1	1957	77
Hornsby North Hornsby North Public School, Ida St, HORNSBY Polling place is located in school hall, within school grounds. Entry via school gate on Ida St. Additional entrance on Old Berowra Rd with steep, stepped path. Alternate step-free entry on Cawthorne St.	1157809	4	1	1222	55
Hornsby South Hornsby South Public School, 57-63 Clarke Rd, HORNSBY Polling place is located in school hall, within school grounds. Entry via staff parking gate on Clarke Rd. Accessibility access via car park.	1157804	3	2	895	134
Hornsby West Hornsby War Memorial Hall, 2 High St, HORNSBY Polling place located in the hall. Entry via High St, both stairs & ramp access.	1157806	3	1	1088	84
Kenthurst Kenthurst Public School, 111 Kenthurst Rd, KENTHURST Polling place is located in school hall,	1129714	6	2	2092	155

**AUSTRALIAN ELECTORAL COMMISSION**  
**Candidate Information (PCPP)**

New South Wales

Polling Place Address and Polling Day entrances	CCD Number	Issuing Ord	Tables Dec	Estimated Ord	Votes Dec
within school grounds. Entry via front gate of school on Kenthurst Rd and through parking lot gate.					
Maroota Maroota Public School, 4540 Old Northern Rd, MAROOTA Polling place is located in school library, within school grounds. Entry via gate from Old Northern Rd with concrete path to the library. Also, access from the onsite parking area with concrete path to the library.	1129726	1	1	307	37
Maroota South South Maroota Hall, Cnr Wisemans Ferry Rd & Paulls Rd, SOUTH MAROOTA Polling place is located in the hall. Entry via car park on Paulls Rd.	1129707	2	1	645	41
Marsfield North (Berowra) Epping Boys High School, 213 Vimiera Rd, MARSFIELD Polling place is located in school hall, within school grounds. Entry via car park off Vimiera Rd.	1150012	2		769	
Middle Dural Middle Dural Public School, 1251 Old Northern Rd, MIDDLE DURAL Polling place is located in school hall, within school grounds. Entry via pedestrian gate on Mid Dural Rd.	1129730	3	1	1028	64
Mount Colah Mount Colah Public School, 19-21 Telopea St, MOUNT COLAH Polling place is located in school hall, within school grounds. Entry via main gate on Telopea St.	1140320	6	1	2223	107
Mount Kuring-Gai Mount Kuring-gai Public School, Leeming St, MOUNT KURING-GAI Polling place is located in school hall, within school grounds. Entry via wide gate on Leeming St.	1140327	4	1	1220	68



**AUSTRALIAN ELECTORAL COMMISSION**  
**Candidate Information (PCPP)**

New South Wales

Polling Place Address and Polling Day entrances	CCD Number	Issuing Ord	Tables Dec	Estimated Ord	Votes Dec
Normanhurst (Berowra) Normanhurst Public School, Normanhurst Rd, NORMANHURST Polling place is located in school hall, within school grounds. Entry via gate on Normanhurst Rd.	1140648	5	1	1630	71
Normanhurst West Normanhurst West Public School, 2-18 Dartford Rd, THORNLEIGH Polling place is located in school hall, within school grounds. Entry via school gates on Dartford Rd.	1140616	5	1	1719	107
Pennant Hills Pennant Hills High School, 19-43 Laurence St, PENNANT HILLS Polling place is located in school hall, within school grounds. Entry via double gates on Laurence St, near Birdoon Cl.	1149645	6	1	2066	103
Rogans Hill St James Chapel & Dover Hall, Hilliard Dr, CASTLE HILL Polling place is located in the hall. Entry via entrance on the intersection of Hilliard Dr & Broughton Ave, and Goodwin Cres.	1155412	2	1	407	75
Rogans Hill North Oakhill Drive Public School, 1-5 Oakhill Dr, CASTLE HILL Polling place is located in school hall, within school grounds. Entry via main gate on Oakhill Dr.	1155404	6	2	2139	155
Thornleigh Chinese & Australian Baptist Church, 235 Pennant Hills Rd, THORNLEIGH Polling place is located in church hall. Entry via Loch Maree Ave car park located at rear of the building.	1140640	3	1	812	58
Waitara Waitara Public School, 68 Edgeworth David Ave, WAHROONGA Polling place is located in school hall, within school grounds. Entry via Gate 1 on Myra St. Alternative entrance at Gate 3 on Highlands Ave and Gate 5 on Edgeworth David Ave.	1157912	2	1	416	60

**AUSTRALIAN ELECTORAL COMMISSION**  
**Candidate Information (PCPP)**

New South Wales

Polling Place Address and Polling Day entrances	CCD Number	Issuing Ord	Tables Dec	Estimated Ord	Votes Dec
Waitara North PCYC Hornsby-Ku-ring-gai, 1 Park La, WAITARA Polling place is located in the multi-purpose room. Entry via main entrance on Park Lane.	1157909	3	1	1164	105
Westleigh Thornleigh West Public School, 18 Giblett Ave, THORNLEIGH Polling place is located in school hall, within school grounds. Main entrance via car park gate and pedestrian gate on Giblett Ave. Alternate entry via gate on Quarter Sessions Rd.	1140611	7	1	2690	112
West Pennant Hills Central (Berowra) West Pennant Hills Public School, Church St, WEST PENNANT HILLS Polling place is located in school hall, within school grounds. Entry via front gate on Church St. Alternate entry via back gate through Coles parking on Pennant Hills Rd.	1149632	3	1	872	107
Wisemans Ferry Wisemans Ferry Public School, 5540 Old Northern Rd, WISEMANS FERRY Polling place located within classroom on school grounds. Entry via front school gate on Old Northern Rd.	1129727	1	2	147	198

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End of Report

Last Updated: 11/04/2025 08:48:45

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**From:** [North Sydney Office Mailbox - NSW](#)  
**To:** S 47F  
**Subject:** Federal Election 2025 - Nomination Accepted [SEC=OFFICIAL]  
**Date:** Tuesday, 8 April 2025 4:36:40 PM  
**Attachments:** [image001.png](#)

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Dear Tina,

I am pleased to advise that I the Divisional Returning Officer (DRO) for BEROWRA accepted your House of Representatives nomination today, 8<sup>th</sup> April 2025.

**Public declaration of candidates and draw for positions on ballot paper**

Nominations will be declared at 12 noon on Friday, 11<sup>th</sup> April 2025 at Asquith OPC, 24 Salisbury Road, Asquith NSW 2077 (across the road from Asquith Veterinary Hospital).

At the declaration of nominations your name, town or suburb of residence (unless you are a silent elector), the state or territory, endorsing party or unendorsed, the group name (where relevant) and that 'independent' will be printed on the ballot paper (where relevant) will be announced publicly.

The draw to determine the positions on the ballot paper takes place immediately after the declaration of nominations.

More information is available on the AEC website:

[Positions on the ballot paper: How ballot draws work.](#)

If you have any queries, please don't hesitate to contact me.

Yours sincerely

**S 22** | Divisional Returning Officer for Berowra  
North Sydney Office | NSW Divisional Offices  
Australian Electoral Commission  
S 22





**From:** S 22  
**To:** [North Sydney Office Mailbox - NSW](#)  
**Bcc:** [Roger Woodward FCA](#); S 22; [Tina Brown](#); [Gerald Mattinson for Berowra | Pauline Hanson's One Nation](#); S 22  
**Subject:** Federal Election 2025 – Updated Information for Candidates regarding mobile polling services  
**Date:** Thursday, 24 April 2025 3:29:00 PM  
**Attachments:** [BEROWRA - Mobile Polling Itinerary - Team 3.pdf](#)  
[image001.png](#)

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Good afternoon,

Due to a Covid breakout at the Elizabeth Lodge Hostel, we have had to cancel our visit there on Monday 28<sup>th</sup> April 2025. Please find attached the updated schedule for Berowra Special Hospital Team 3.

Wherever possible, changes to mobile polling arrangements will be published on the 'Notices' page of the AEC website. I encourage you to check this webpage regularly for any changes to the schedules. As this change has occurred with little notice, I am advising you of the change via email as well.

If you require further assistance or information regarding these changes, please call me on S 22 or email me at S 22

Regards,

**S 22** | Divisional Returning Officer for Berowra  
North Sydney Office | NSW Divisional Offices  
Australian Electoral Commission  
S 22

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**Australian Electoral Commission  
Election Management System  
MOBILE POLLING ITINERARY (PPMI)**

**State : New South Wales**  
**Area : E**  
**Division: Berowra**

**Team : Special Hospital Team 3**

**2025 Federal Election**

Community/Establishment	Day	Date	Hours of Polling Start	Finish
Wahroonga Tallwoods Care Community 1 Myra St WAHROONGA NSW 2076	Tuesday	22 Apr 2025	10:15 am	12:45 pm
Hornsby Ku-ring-gai Hospital - Mental Health Unit Palmerston Rd HORNSBY NSW 2077	Tuesday	22 Apr 2025	3:30 pm	5:30 pm
Cheltenham House 144 Beecroft Rd BEECROFT NSW 2119	Wednesday	23 Apr 2025	9:30 am	12:00 pm
Wahroonga House 31 Pacific Hwy WAHROONGA NSW 2076	Wednesday	23 Apr 2025	2:30 pm	4:30 pm
Star Building Common Area Hornsby Ku-ring-gai Hospital Palmerston Rd HORNSBY NSW 2077	Thursday	24 Apr 2025	9:00 am	4:00 pm
Bolton Clarke Greenwood 9-17 Hinemoa Ave NORMANHURST NSW 2076	Saturday	26 Apr 2025	9:00 am	3:00 pm
Catholic Healthcare McQuoin Park 32 McAuley Pl WAHROONGA NSW 2076	Tuesday	29 Apr 2025	9:00 am	12:00 pm
Uniting Bowden Brae Gardens 1-7 Frith Ave NORMANHURST NSW 2076	Tuesday	29 Apr 2025	2:30 pm	5:00 pm
Cherrybrook Christian Care Centre 3 Kitchener Rd CHERRYBROOK NSW 2126	Wednesday	30 Apr 2025	9:00 am	3:00 pm
Estia Health - The Poplars 64-66 Norfolk Rd EPPING NSW 2121	Thursday	1 May 2025	9:00 am	2:30 pm

Australian Electoral Commission  
Election Management System  
MOBILE POLLING ITINERARY (PPMI)

State : New South Wales  
Area : E  
Division: Berowra

Team : Special Hospital Team 3

2025 Federal Election

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Community/Establishment	Day	Date	Hours of Polling	
			Start	Finish

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End of Report

Last Updated: 22 Apr 2025 14:56

\*\*\*\*\*



**From:** S 22  
**To:** [North Sydney Office Mailbox - NSW](#)  
**Bcc:** [Roger Woodward FCA](#); S 22 [Tina Brown](#); [Gerald Mattinson for Berowra | Pauline Hanson's One Nation](#); S 22  
**Subject:** Federal Election 2025 – Updated Information for Candidates regarding mobile polling services  
**Date:** Tuesday, 22 April 2025 3:00:00 PM  
**Attachments:** [image001.png](#)  
[SHT 3 - Mobile Polling Itinerary.pdf](#)

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Dear Candidate,

Due to longer than expected polling times at Wahroonga Tallwoods Care Community the polling schedule for Hornsby Ku-ring-gai Hospital – Mental Health Unit on 22<sup>nd</sup> April 2025 has been modified. Please find attached the updated schedule for Berowra Special Hospital Team 3.

Wherever possible, changes to mobile polling arrangements will be published on the 'Notices' page of the AEC website. I encourage you to check this webpage regularly for any changes to the schedules. As this change has occurred with little notice, I am advising you of the change via email as well.

If you require further assistance or information regarding these changes, please call me on S 22 or email me at S 22.

Regards,

**S 22 | Divisional Returning Officer for Berowra**  
North Sydney Office | NSW Divisional Offices  
Australian Electoral Commission  
S 22

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**Australian Electoral Commission  
Election Management System  
MOBILE POLLING ITINERARY (PPMI)**

**State : New South Wales**  
**Area : E**  
**Division: Berowra**

**Team : Special Hospital Team 3**

**2025 Federal Election**

Community/Establishment	Day	Date	Hours of Polling Start	Finish
Wahroonga Tallwoods Care Community 1 Myra St WAHROONGA NSW 2076	Tuesday	22 Apr 2025	10:15 am	12:45 pm
Hornsby Ku-ring-gai Hospital - Mental Health Unit Palmerston Rd HORNSBY NSW 2077	Tuesday	22 Apr 2025	3:30 pm	5:30 pm
Cheltenham House 144 Beecroft Rd BEECROFT NSW 2119	Wednesday	23 Apr 2025	9:30 am	12:00 pm
Wahroonga House 31 Pacific Hwy WAHROONGA NSW 2076	Wednesday	23 Apr 2025	2:30 pm	4:30 pm
Star Building Common Area Hornsby Ku-ring-gai Hospital Palmerston Rd HORNSBY NSW 2077	Thursday	24 Apr 2025	9:00 am	4:00 pm
Bolton Clarke Greenwood 9-17 Hinemoa Ave NORMANHURST NSW 2076	Saturday	26 Apr 2025	9:00 am	3:00 pm
Elizabeth Lodge Hostel 79 Mount Pleasant Ave NORMANHURST NSW 2076	Monday	28 Apr 2025	9:00 am	3:30 pm
Catholic Healthcare McQuoin Park 32 McAuley Pl WAHROONGA NSW 2076	Tuesday	29 Apr 2025	9:00 am	12:00 pm
Uniting Bowden Brae Gardens 1-7 Frith Ave NORMANHURST NSW 2076	Tuesday	29 Apr 2025	2:30 pm	5:00 pm
Cherrybrook Christian Care Centre 3 Kitchener Rd CHERRYBROOK NSW 2126	Wednesday	30 Apr 2025	9:00 am	3:00 pm
Estia Health - The Poplars 64-66 Norfolk Rd EPPING NSW 2121	Thursday	1 May 2025	9:00 am	2:30 pm

Australian Electoral Commission  
Election Management System  
MOBILE POLLING ITINERARY (PPMI)

State : New South Wales  
Area : E  
Division: Berowra

Team : Special Hospital Team 3

2025 Federal Election

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Community/Establishment	Day	Date	Hours of Polling	
			Start	Finish

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End of Report

Last Updated: 22 Apr 2025 14:56

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From: [Tina Brown](#)  
To: S 22  
Subject: Re: Information regarding Mobile Polling [SEC=OFFICIAL]  
Date: Monday, 14 April 2025 7:54:06 PM  
Attachments: [image001.png](#)

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**CAUTION:** This email originated from outside of the Australian Federal Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Thank you S 22

I will read through this information.

Regards,  
Tina

On Mon, Apr 14, 2025 at 5:08 PM S 22 wrote:

Good afternoon,

Please see attached letter providing information on mobile polling for the federal election to be held on 3 May 2025 and the itinerary for Bennelong Special Hospital Teams.

Regards,

**S 22 | Divisional Returning Officer for Berowra**

North Sydney Office | NSW Divisional Offices

Australian Electoral Commission

S 22



**DISCLAIMER:**

If you have received this transmission in error please notify us immediately by return email and delete all copies. If this email or any attachments have been sent to you in error, that error does not constitute waiver of any confidentiality, privilege or copyright in respect of information in the email or attachments.





Division of Berowra  
REPLY PAID 9867  
SYDNEY NSW 2001



Division of Berowra  
Level 8  
121 Walker St  
NORTH SYDNEY NSW 2060

Telephone: (02) 9127 2910  
Facsimile: (02) 8892 0335

email: NorthSydneyOffice@aec.gov.au  
website: www.aec.gov.au

ABN 21 133 285 851

Ref No:

Contact: **S 22**

Tina Brown

**S 47F**

Dear Tina Brown

### Information on mobile voting

This letter provides information on mobile voting for the federal election to be held on 3 May 2025. Key information for candidates on all aspects of the federal election is available on the Candidate Information Hub and in the Candidates Handbook on the [AEC website](#). Mobile voting teams will be conducting mobile voting at the places and times listed in the **attachment**. The [Notices](#) page of the AEC website also has this information and will be updated with known changes to mobile voting arrangements during the early voting period. I encourage you to check this page regularly for any changes to the schedules. I will also endeavour to advise you of significant changes where possible.

The AEC will be providing a mobile voting service to additional establishment types for the upcoming federal election. The AEC is also seeking to improve access to information about where mobile voting services are being offered, by providing a user-friendly search function on the AEC's website. This new function aims to improve transparency of mobile voting services to provide voters, and their families and friends, with increased visibility of where mobile voting is occurring. Users will be able to search by the name or type of facility and will be presented with the date and time that mobile voting is occurring. More information can be found on the [Mobile Voting page](#) of the AEC website.

### Scrutineers

You may appoint one scrutineer as your representative for each mobile voting team. All scrutineers must be provided a Scrutineer Appointment Form which includes information on requirements. Further scrutineer obligations are contained in the Scrutineers Handbook. All scrutineers must be familiar with and abide by the requirements set out in the form and handbook. The form, handbook, and more information for scrutineers can be found on the [AEC website](#).

All Scrutineers must wear an identification badge, supplied by the mobile voting team.



Please note that your representatives are **not** permitted to:

- canvas for or solicit votes,
- attempt to induce an elector to vote in a particular manner, or to not vote,
- display or exhibit any non-official notice,
- put up signs where mobile voting teams are operating during the hours of polling,
- wear badges or emblems depicting political matters,
- openly display or hand out any material (including how-to-vote cards) directly to the voter.

## **Materials**

You may provide how-to-vote cards to a location where mobile voting is to be conducted. This information will be distributed to the voter where requested.

You may also provide how-to-vote cards to the divisional office and these will be given to mobile voting teams to provide to voters where requested.

Scrutineers must only supply materials, including how-to-vote cards, at the voter's request through the mobile voting team member, not directly to the voter.

## **Entry requirements**

Mobile voting teams and scrutineers must comply with all entry requirements for locations where mobile voting is occurring. Requirements could include:

- up to date COVID-19 and flu vaccinations,
- wearing of personal protective equipment including masks,
- undertaking a rapid antigen test,
- holding a current Working with Children or Vulnerable People Check (in some jurisdictions)

Scrutineers are responsible for understanding and complying with all entry requirements. Acceptable forms of evidence to support compliance may need to be provided if requested by the establishment. I encourage you to ensure your Scrutineers can comply with all entry requirements to avoid disruptions to polling. You may want to contact establishments receiving mobile voting for details of their entry requirements.

## **Prisons**

If you appoint a scrutineer to represent you during mobile voting at a prison, can you please provide me with the name(s) of the scrutineer(s) as soon as possible, noting I may need to provide this to the prison to facilitate entry on the day of polling. Any scrutineer attending a prison will need to comply with all prison requirements, meet the mobile voting team outside the prison before polling commences, and will likely need to stay for the duration of polling.

## **Remote Australia**

Mobile voting schedules in remote areas are prone to unexpected last-minute changes to voting arrangements due to weather, cultural considerations, and logistical matters. This can include polling starting later than expected and/or polling occurring at a different location within the community. Remote communities may also have community permit requirements. I will endeavour to communicate any changes to you as soon as they are known.

If you require any further information, please contact me via email.

Yours sincerely

**S 22**

Divisional Returning Officer for  
the Division of Berowra

14 April, 2025

**Australian Electoral Commission  
Election Management System  
MOBILE POLLING ITINERARY (PPMI)**

**State : New South Wales**  
**Area : E**  
**Division: Berowra**

**Team : Special Hospital Team 1**

**2025 Federal Election**

Community/Establishment	Day	Date	Hours of Polling Start	Polling Finish
Christophorus House 396 Peats Ferry Rd HORNSBY NSW 2077	Tuesday	22 Apr 2025	11:30 am	3:30 pm
Anglicare Brian King Gardens 1A Hilliard Dr CASTLE HILL NSW 2154	Wednesday	23 Apr 2025	8:45 am	4:45 pm
Service 2 Hornsby Ku-ring-gai Hospital Palmerston Rd HORNSBY NSW 2077	Thursday	24 Apr 2025	9:00 am	4:00 pm
Donington Court 1 Clarke Dr CASTLE HILL NSW 2154	Monday	28 Apr 2025	9:00 am	3:30 pm
Arcare Glenhaven 93 Glenhaven Rd GLENHAVEN NSW 2156	Tuesday	29 Apr 2025	8:45 am	4:45 pm
Farrer Brown Court 208 David Rd CASTLE HILL NSW 2154	Wednesday	30 Apr 2025	9:00 am	3:00 pm
The Donald Coburn Centre 15 Blue Gums Way CASTLE HILL NSW 2154	Thursday	1 May 2025	8:00 am	11:30 am
Twilight Aged Care Grace Gardens 454 Old Northern Rd DURAL NSW 2158	Thursday	1 May 2025	1:30 pm	5:30 pm



**Australian Electoral Commission  
Election Management System  
MOBILE POLLING ITINERARY (PPMI)**

**State : New South Wales**  
**Area : E**  
**Division: Berowra**

**Team : Special Hospital Team 2**

**2025 Federal Election**

Community/Establishment	Day	Date	Hours of Start	Polling Finish
Bupa Aged Care Dural 1 Stonelea Ct DURAL NSW 2158	Tuesday	22 Apr 2025	9:00 am	3:00 pm
Carinya House 1A Mills Rd GLENHAVEN NSW 2156	Wednesday	23 Apr 2025	9:00 am	3:00 pm
Service 1 Hornsby Ku-ring-gai Hospital Palmerston Rd HORNSBY NSW 2077	Thursday	24 Apr 2025	9:00 am	4:00 pm
Dural House 705-717 Old Northern Rd DURAL NSW 2158	Saturday	26 Apr 2025	10:00 am	4:30 pm
Mark Donaldson VC House 301 Galston Rd GALSTON NSW 2159	Monday	28 Apr 2025	9:00 am	1:30 pm
Beecroft House Aged Care 134 Beecroft Rd BEECROFT NSW 2119	Tuesday	29 Apr 2025	9:00 am	11:30 am
CASS Asquith Residential Aged Care 461 Pacific Hwy ASQUITH NSW 2077	Wednesday	30 Apr 2025	8:45 am	11:45 am
Regis Aged Care 245-247 Peats Ferry Rd HORNSBY NSW 2077	Wednesday	30 Apr 2025	2:00 pm	5:30 pm
Anglicare Warrina Residential Care 17 Hilliard Dr CASTLE HILL NSW 2154	Thursday	1 May 2025	9:00 am	2:00 pm

**Australian Electoral Commission  
Election Management System  
MOBILE POLLING ITINERARY (PPMI)**

**State : New South Wales**  
**Area : E**  
**Division: Berowra**

**Team : Special Hospital Team 3**

**2025 Federal Election**

Community/Establishment	Day	Date	Hours of Start	Polling Finish
Wahroonga Tallwoods Care Community 1 Myra St WAHROONGA NSW 2076	Tuesday	22 Apr 2025	10:15 am	12:45 pm
Hornsby Ku-ring-gai Hospital - Mental Health Unit Palmerston Rd HORNSBY NSW 2077	Tuesday	22 Apr 2025	2:45 pm	4:45 pm
Cheltenham House 144 Beecroft Rd BEECROFT NSW 2119	Wednesday	23 Apr 2025	9:30 am	12:00 pm
Wahroonga House 31 Pacific Hwy WAHROONGA NSW 2076	Wednesday	23 Apr 2025	2:30 pm	4:30 pm
Star Building Common Area Hornsby Ku-ring-gai Hospital Palmerston Rd HORNSBY NSW 2077	Thursday	24 Apr 2025	9:00 am	4:00 pm
Bolton Clarke Greenwood 9-17 Hinemoa Ave NORMANHURST NSW 2076	Saturday	26 Apr 2025	9:00 am	3:00 pm
Elizabeth Lodge Hostel 79 Mount Pleasant Ave NORMANHURST NSW 2076	Monday	28 Apr 2025	9:00 am	3:30 pm
Catholic Healthcare McQuoin Park 32 McAuley Pl WAHROONGA NSW 2076	Tuesday	29 Apr 2025	9:00 am	12:00 pm
Uniting Bowden Brae Gardens 1-7 Frith Ave NORMANHURST NSW 2076	Tuesday	29 Apr 2025	2:30 pm	5:00 pm
Cherrybrook Christian Care Centre 3 Kitchener Rd CHERRYBROOK NSW 2126	Wednesday	30 Apr 2025	9:00 am	3:00 pm
Estia Health - The Poplars 64-66 Norfolk Rd EPPING NSW 2121	Thursday	1 May 2025	9:00 am	2:30 pm

Australian Electoral Commission  
Election Management System  
MOBILE POLLING ITINERARY (PPMI)

State : New South Wales  
Area : E  
Division: Berowra

Team : Special Hospital Team 3

2025 Federal Election

Community/Establishment	Day	Date	Hours of Polling Start Finish
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End of Report

Last Updated: 7 Apr 2025 16:30

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**From:** [FAD](#)  
**To:** [Tina Brown](#)  
**Subject:** RE: Funding and Disclosure Correspondence [SEC=OFFICIAL:Sensitive]  
**Date:** Friday, 4 April 2025 9:55:00 AM  
**Attachments:** [Tina Brown for Berowra Pty Ltd - Registration as an Associated Entity.pdf](#)  
[image001.png](#)  
[image002.gif](#)

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Good morning Tina,

Attached is the correspondence we sent to you in March, which contains your login details required to access the eReturns Portal.

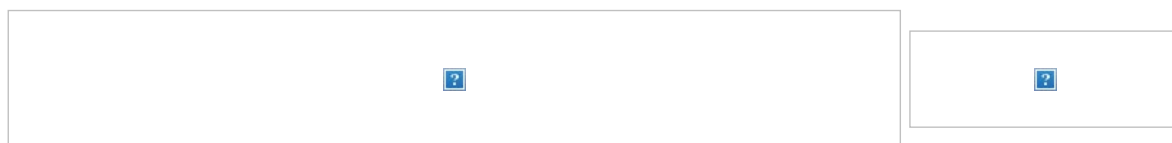
If you have any further questions or require assistance, please contact AEC Disclosure at (02) 6271 4552 or email [fad@aec.gov.au](mailto:fad@aec.gov.au).

Warm regards,

**Financial Disclosure Team**

Disclosure and Compliance | Disclosure, Party Registration and Redistributions Branch  
Australian Electoral Commission  
T: (02) 6271 4552

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**From:** Tina Brown s 47F  
**Sent:** Friday, 4 April 2025 9:22 AM  
**To:** FAD <[FAD@aec.gov.au](mailto:FAD@aec.gov.au)>  
**Subject:** Re: Funding and Disclosure Correspondence [SEC=OFFICIAL:Sensitive]

**CAUTION:** This email originated from outside of the Australian Federal Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi

Can you please resend the login details as I don't have them.

Thank  
You.

Tina

On Mon, 31 Mar 2025 at 4:02 pm, <[fad@aec.gov.au](mailto:fad@aec.gov.au)> wrote:

**For-Official-Use-Only**

**Funding and Disclosure Correspondence**

Dear Tina Brown

Please see attached correspondence.

If you have any queries, please contact the Funding and Disclosure section by phone on 02 6271 4552 or by email at [fad@aec.gov.au](mailto:fad@aec.gov.au)

**Disclosure Unit**

Funding and Disclosure | National Office

Australian Electoral Commission

T: (02) 6271 4552 | F: (02) 6293 7655

**For-Official-Use-Only**

DISCLAIMER:

If you have received this transmission in error please notify us immediately by return email and delete all copies. If this email or any attachments have been sent to you in error, that error does not constitute waiver of any confidentiality, privilege or copyright in respect of information in the email or attachments.

Our ref: BKCMN7

Tina Brown  
Financial Controller  
Tina Brown For Berowra Pty Ltd

**S 47F**

Dear Tina Brown

**Registration as an Associated Entity - TINA BROWN FOR BEROWRA PTY LTD**

On 3 March 2025, the Australian Electoral Commission (AEC) received an application to register TINA BROWN FOR BEROWRA PTY LTD as an associated entity.

On 5 March 2025, as a Delegate of the Electoral Commissioner I approved the application for registration. The application has been processed and the Transparency Register will be updated to reflect the change within seven days.

Under subsection 314AEA(2) of the Electoral Act, a person or entity registered as an associated entity for a financial year that was not required to register for the previous financial year must provide a return for the previous financial year. The return must be provided within 30 days of registration.

Information regarding your responsibilities as a financial controller can be found in the [Financial Disclosure Guide for Associated Entities](#) available on the AEC website.

Returns can be prepared and lodged online through the eReturns portal. The eReturns portal can be accessed from <https://ereturns.aec.gov.au>. A username and password have been created for you to access the eReturns portal and these can be changed after your first login.

Username: **S 22**  
Password:

If you have further queries regarding this matter, contact the AEC on 02 6271 4552 or email [fad@aec.gov.au](mailto:fad@aec.gov.au).

Yours sincerely

**S 22**

Director  
Disclosure and Compliance

6 March 2025

10 Mort Street  
Canberra ACT 2601

Locked Bag 4007  
Canberra ACT 2601

Tel 02 6271 4552  
Fax 02 6293 7655

[www.aec.gov.au](http://www.aec.gov.au)  
ABN 21 133 285 851



**From:** S 22  
**Bcc:** s 22 [Tina Brown;](#)  
s 22  
S 22  
**Subject:** Scrutinies Information - BEROWRA  
**Date:** Thursday, 17 April 2025 2:11:00 PM  
**Attachments:** [Scrutinies Information.pdf](#)  
[image001.png](#)

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Good afternoon,

Please see attached letter advising you regarding scrutinies arrangement for the Division of Berowra.

Regards,

**S 22** | Divisional Returning Officer for Berowra  
North Sydney Office | NSW Divisional Offices  
Australian Electoral Commission  
s 22

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Division of Berowra  
REPLY PAID 9867  
SYDNEY NSW 2001



Division of Berowra  
Level 8  
121 Walker St  
NORTH SYDNEY NSW 2060

Telephone: (02) 9127 2910  
Facsimile: (02) 8892 0335

email: [NorthSydneyOffice@aec.gov.au](mailto:NorthSydneyOffice@aec.gov.au)  
website: [www.aec.gov.au](http://www.aec.gov.au)

ABN 21 133 285 851

Contact: **S 22**

Good Afternoon,

I am writing to advise you of the arrangements for conducting scrutines in this Division. At various times commencing from receipt of declaration envelopes, I will be conducting preliminary scrutines of postal and pre-poll declaration votes. Pre-poll ordinary votes will be counted after 6pm on election night, 3 May 2025 together with ordinary votes that have been cast on polling day. Scrutinies of absent and provisional votes will commence on or after Sunday 4 May 2025 (the day after polling day). The further scrutines of postal, pre-poll declaration, absent and provisional votes (declaration votes) that have been admitted to the count will not commence until 28 April 2025.

The preliminary scrutiny of postal vote certificates will differ from the preliminary scrutines of other declaration votes as there is a requirement to check that the postal votes were cast before the close of the poll.

You are entitled to be represented at a scrutiny by as many scrutineers as there are officials engaged in the scrutiny. Each scrutineer is required to present a completed appointment form, which will cover attendance for all scrutines relating to the House of Representatives election for this division (including a fresh scrutiny of all ballot papers, a distribution of preferences and a recount - if it becomes necessary). I suggest that scrutineers attending the scrutiny be familiar with their rights and responsibilities, as detailed in the Scrutineers Handbook. Supplies of this booklet are available from my office or can be downloaded from the AEC website. Scrutineers are required to wear an identifying badge, which will be provided on arrival at the scrutiny area.

At the close of each day's proceedings your scrutineers will be advised of the times of the continuing scrutines and the number of staff to be employed (which determines the number of scrutineers entitled to attend on your behalf). It would, however, be in your interest to contact me in order to confirm these arrangements.

Before starting each scrutiny I will brief the scrutineers on how I intend to conduct the scrutiny. The arrangements for the first scrutiny are detailed below.

The preliminary scrutiny will start at 9:30am on 22 April 2025. The location will be 24 Salisbury Rd, Asquith NSW 2077. There will be 5 staff employed at this scrutiny (you are

thus entitled to have 5 scrutineers attend on your behalf, in accordance with Section 264(2) of the Commonwealth Electoral Act).

Under the provisions of Section 266(2) of the Commonwealth Electoral Act, I will display a notice advising the dates and times at which preliminary declaration scrutinies will commence.

Yours sincerely

S 22  
Divisional Returning Officer

17 April, 2025



**From:** § 22  
**To:** [Nominations - NSW](#)  
**Cc:** § 22  
**Subject:** Delay in submitting documents for Tina Brown  
**Date:** Monday, 7 April 2025 3:53:00 PM  
**Attachments:** [image001.png](#)

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Good afternoon,

Tina Brown would be coming for an interview tomorrow afternoon at 2:30pm as one section of her document needs to be updated. So, I will be sending across the paperwork after that meeting.

Regards,

**§ 22 | Divisional Returning Officer for Berowra**

North Sydney Office | NSW Divisional Offices

Australian Electoral Commission

**§ 22**

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**From:** [North Sydney Office Mailbox - NSW](#)  
**To:** s 22  
**Subject:** FW: ECCI0069840 - [COMPLAINT Political Parties and candidates complaints - Not listed] s 47F () \*WWW\* [SEC=OFFICIAL]  
**Date:** Tuesday, 29 April 2025 10:51:45 AM  
**Attachments:** [image](#)  
[image001.gif](#)  
[image002.gif](#)  
[image003.jpg](#)  
[image004.png](#)

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Hello All,  
F.Y.I  
Kind Regards,

**s 22 | Service Support Officer**  
North Sydney | NSW Divisional Offices  
Australian Electoral Commission  
s 22



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**From:** Ingleburn Office Mailbox  
**Sent:** Tuesday, 29 April 2025 9:17 AM  
**To:** North Sydney Office Mailbox - NSW  
**Subject:** FW: ECCI0069840 - [COMPLAINT Political Parties and candidates complaints - Not listed] s 47F () \*WWW\* [SEC=OFFICIAL]  
FYI

Kind regards,  
**s 22 | Temporary Office Assistant**  
Ingleburn Office | NSW Divisional Offices  
Australian Electoral Commission  
s 22



**From:** s 22 <[s 22@services.aec.gov.au](mailto:s 22@services.aec.gov.au)> <s 22@services.aec.gov.au>  
**Sent:** Monday, 28 April 2025 2:17 PM  
**To:** Division - Hume - NSW <s 22@aec.gov.au>  
**Subject:** ECCI0069840 - [COMPLAINT Political Parties and candidates complaints - Not listed] s 47F () \*WWW\* [SEC=OFFICIAL]  
Hi team,

We received the following complaint in Client Connex.  
Forwarding on for your review and direct response to the elector.

**Form submitted: 26/04/2025 07:42 PM**

### Complaint

**Category Political Parties and candidates complaints - Not listed^ Primary Details**

**Given name(s):** s 47F ^  
**Surname:** s 47F ^  
**Organisation:** ^  
**Email:** s 47F ^  
**Phone number:** s 47F

**Electoral division: Bradfield^ Complaint Details**

**I voted at Chinese Australia Baptist Church on 26th April around 3pm. Just when I came out post voting at around 3pm, an agent (an old lady) of Independent Candidate Tina Brown confronted me and asked if I voted for Liberal. They continued that if I knew Liberals are against immigrants. I wonder they asked me specifically because of my brown skin. It was extremely uncomfortable and being challenged on my vote because I am an immigrant is unreasonable.^**

**Expected Outcome**

**I would like that particular Tina Brown agent that confronted me to be disallowed from polling booths.^**

**Additional Information**

**Address: ^**

**Line 2: ^**

**Locality: ^**

**State: ^**

**Postcode: ^**

**I am a silent elector: Yes**

If you are not the right section to respond here, could you please advise which area this should be redirected to?

Yours sincerely,

**S 22** | Public Enquiries  
Australian Electoral Commission  
T: 13 23 26



Ref:MSG2030934\_chsJdZungjvX0xycx993



**From:** § 22  
**To:** [Financial Management](#)  
**Cc:** § 22  
**Subject:** EFTPOS Payment received for a candidate  
**Date:** Monday, 7 April 2025 5:52:00 PM  
**Attachments:** [Receipt of payment - Tina Brown - 7-4-2025.pdf](#)  
[20250407\\_Berowra\\_aec\\_collectors\\_statement.xlsx](#)  
[image001.png](#)

---

Good Afternoon,  
Attached is the Collector Statement and the copy of the receipt for the payment received by a candidate for the Division of Berowra today.

Regards,

**§ 22 | Divisional Returning Officer for Berowra**

North Sydney Office | NSW Divisional Offices

Australian Electoral Commission

**§ 22**

